

Training Reimbursement Policy

Revised Spring 2022

To further the knowledge and skills of our leaders and co-leaders, the Boston Chapter reimburses the costs of education required by each committee for leaders and co-leaders. Thus, Hiking & Backpacking Committee leaders and co-leaders are eligible for reimbursement of the following:

- Multi-day Boston Chapter leadership training program
- 2-day (for backcountry leaders/co-leaders) or 1-day (for front-country leaders/co-leaders) AMC leadership training program
- Wilderness First Aid (SOLO, Wilderness Medical Associates, AMC, and other approved organizations)
- Advanced Wilderness First Aid (SOLO, Wilderness Medical Associates, AMC, and other approved organizations)

Course/Timing Eligibility:

- The reimbursement applicant must be a H/B Leader or Coleader in good standing at the time of the reimbursement request.
- The applicant must have completed 2 documented hike leads and/or co-leads in the 12 months prior to completion of the course. If this requirement is not met, the leader may submit for reimbursement within 12 months of the completion of the training and the completion of 2 leads or co-leads.
- A reimbursement request must be submitted to the H/B Treasurer within 12 months of the course date. It must include a receipt for the funds paid to the course organizers.
- The reimbursement amount limit will be reviewed and updated annually by the Boston Chapter Executive Committee. Limits are posted in the following link for reference:
<https://appalachianmountainclub.sharepoint.com/:b:/s/Volunteers/BostonChapter/Ee1YHFH93nVFk4J5azFmZtoBBt5TwYElhKbTwUrifLxqdQ?e=YkigfR>

Courses not on the above list, and/or larger reimbursement amounts, may be considered by the H/B Committee on a case-by-case basis. For example, Train the Trainer training reimbursement may be considered for those considering becoming leader trainers; leaders enrolling for T3 should inquire with the Committee Chair and the Chapter Leadership Coordinator about reimbursement.

In addition to requesting reimbursement under this policy, Leaders are encouraged to explore the availability of reimbursements and/or scholarships at the AMC Boston Chapter and Club levels.