

# H/B Monthly Meeting Minutes

**DATE/TIME:** Tuesday, May 11 2021 meeting at 7:00pm

**LOCATION:** Zoom Meeting (online)

1. **Introductions and Welcome:** In attendance: Elizabeth Ryan, Katie Bartel, Rob Zoletti, Jess Halvorsen, Tom Kenyon, Jim Robinson, Alex Bernson, Stephen Conlin, Mark Gill, Chao Xie, Paul Terenzi, Alex Nedzel, Keith Watling
2. **Approve Minutes (April):** Minutes were approved without further edits.
3. **Operational Updates** (if needed beyond the written updates) (10 min)  
Functions (Executive Committee; Treasurer; Trip Coordinator; Harvard Cabin; Trip Reporter; Leadership)  
Programs (WHP; SHP; WFA; Lecture Series; #BeOnline); active projects, Social Media

## Executive Committee – Elizabeth Ryan

- Discussion: ActDB, coleader screening, and consolidated leadership standards.
- Consensus is that leadership standardization is a good goal; progress is slow.
- Planning has started for the annual meeting. No decision yet whether it will be in person, remote, or hybrid. Will likely focus on diversity.

## Treasurer Report – Rob Zoletti

- Bank of America \$8730.96; PayPal \$1042.02; Total balance: \$9772.98
- Expenses: Intuit, HostGator
- Financial Worksheet underwent a successful trial run
- Treasurer will alert trip approvers once a budget has been approved.
- The HB financial rules are being edited.
- *Action item: post to Leader's Corner with an email to HB leaders and an online training session(s). Goal: early June.*

## Trip Approvers

- Trip listings are starting to increase. New Common Mistakes document has been helpful.
- COVID training for all leaders/coleaders is being tracked.
- A trip can't be marked as full or closed, just canceled, which is either a bug or a permissions issue.

## 4. Discussion Items

- a. Social Media Updates - Alex Bernson
- Creating an HB Facebook group would encourage broader engagement with HB community as well as a larger social media presence. Would make it easier for members to post trips, photos, announcements.
  - Cannot register for a hike via Facebook.
  - Consider adopting Young Member Committee Facebook rules for HB.

- Consider adding a disclaimer to account for misinterpretation of information
- Action item: Alex Bernson will serve as lead moderator and create the group, Jim R. will serve as backup moderator. Start with a closed group before opening it up.

b. Online trip planning meeting – Elizabeth

- Inspired by the former biannual trip planning meetings.
- Reconnect with leaders/CL and new leadership class. Hope to increase number of trips.
- Date: May 26.

c. Multiple leaders on Front Country trips – Chao

- There is a shortage of leaders to meet the growing demand for front-country hikes. In an ideal world, there are two leaders on every hike. Allowing one leader would be a departure from the norm, but front country hikes have a lower level of risk than backcountry hikes. A leader should always try to solicit a coleader, but an exception can be made if a second leader cannot be found. If a second leader is found after the trip is posted, Trip Approvers will update it.
- Decision: no action needed. HB will maintain the status quo (2 trained leaders per trip), but allow an exception to be made if necessary. The Committee will revisit and reassess at a future date.

d. Member feedback form updates - Elizabeth and Chao

- HB has a feedback system in place via a Google form for trip participant feedback
- Need to decide how to monitor and disseminate both positive and negative feedback (can build in functions via leader coordinator, chair, vice chair positions)
- Alex N. volunteered to perform a leadership coordinator function with the feedback
- The feedback form is live again. Leaders can send out a post-trip email with a link to submit feedback. *Action item: add the link to Leader's Corner.*

e. Progress update on 2021 goals

Conservation:

- Pursue other venues for SHP/WHP.
- Carpool: start crowdsourcing carpool locations
- Leave No Trace (LNT) was successfully woven into each SHP program night.
- Ideas to further the Conservation goal:
  - o Run a BEONLINE event with a focus on LNT.
  - o Start every BEONLINE presentation with an "LNT Moment."
  - o Incorporate LNT into trailhead talks.
  - o Combine LNT with a trail work event. Partner with an organization that already carries out trail work. Start with a BEONLINE event – e.g., a panel event with trail adopters that would explain and show the process. and run a cleanup event afterwards. Bay Circuit Trail.

Diversity, Equality, Inclusion

- What can HB Committee do to make people feel more inclusive?
- *Action item: send out a feedback form to HB Announce listserv, offering the option to contact the Committee anonymously.*

Encouraging more local hikes: established a front-country leader designation. Limitations have been addressed in part by selecting public-transit accessible destinations. A gear request for microspikes was successful. Continue to treat beginner hikes as zero-barrier.

f. Executive session

i. Leader applications

- a. Rosa Zhang was approved as a 3-season leader.

**5. Next Meeting**

Tuesday, June 8th - Online