

H/B Monthly Meeting Minutes

DATE/TIME: Tuesday, December 14 meeting at 7:00pm

LOCATION: Zoom Meeting (online)

0. **Introductions and Welcome:** In attendance: Elizabeth Ryan, Katie Bartel, Jess Halvorsen, Rob Zoletti, Keith Watling, Stephen Conlin, Tom Kenyon, Chao Xie, Jim Robinson, Pam Wilmot, Morgane Treanton, Jesse Waites (guest), Dennis McCarthy (guest), Bob Vogel (guest), Barb Sienkiewicz (guest), Deb Conrady (guest), Michael Hanley (guest), Eric Robbie (guest), Alex Nedzel
1. **Approve Minutes (November) – approved with 2 edits: add bank account totals, clarify WFA statement. (KB done)**
2. **Operational Updates** (if needed beyond the written updates) (10 min)
Functions (Executive Committee; Treasurer; Trip Coordinator; Harvard Cabin; Trip Reporter; Leadership)
Programs (WHP; SHP; WFA; Lecture Series; #BeOnline); active projects, Social Media
3. **Discussion Items**
 - . Vote on Slate of 2022 Officers (Chair, Secretary, Treasurer, Trip Approver) - Elizabeth - 5 min

2022 HB Committee Officers:

Former chair: Elizabeth Ryan (voting member)

Current chair: Keith Watling, voting member

Secretary: Katie Bartel, voting member

Trip Approver: Morgane Treanton, voting member

Treasurer: Tom Kenyon, voting member

Motion to approve the Slate of Officers passed with no comments or abstentions.

Other HB positions:

Assistant Treasurer: Rob Zoletti

Assistant Trip Approver: Katie Bartel

WHP Coordinator: Jess Halvorsen

HB Announce: Jim Robinson

Leadership Application Coordinator: see below

Exec Committee:

Goals: club, chapter, committees

- ER will present
- What can we do especially re: DEI, environment, ride sharing

Treasurer:

- BOA \$11821.39; pp: 433.12 = 12254.51. Good shape.
- Some of that will go toward Subsidiary reimbursement; but >\$10k after expenses

- Budget will be submitted by end of December. Only 1 change (move microspikes from WHP expense to asset classification). The spikes will be available to anyone in AMC and must be tracked (Chao Xie has volunteered). Do not need to be depreciated.
 - CX will make purchase in Dec and will get reimbursed in Jan – microspikes on sale right now. Six Kahtoola purchased 2 yrs ago; will purchase Hillsounds with 80% and save 20% to buy something else.
 - a. In November, the committee agreed to buy 1 or 2 less expensive pairs.
 - b. There is \$500 approved for microspikes
- Treasurer position has been fulfilled. RZ will stay involved but TK will take over.
- PP will be closed; money will be moved to new account; Tom will receive all account information.
- Annual AMC audit is due end of February 2022.

WHP:

- Instructional nights wrapped up on 12/8/21. WHP is moving into the trip phase.
- Intro hikes have been successful (Fells, Blue Hills)
- Final slate of trips through 1/10
- Keeping a list of interested folks for next year
- Lots of demand for trips. More non-WHP trips the better.
- Need to revise WHP manual – boots, etc. Capture that as a committee goal? *Action item: collective committee input needed to review WHP manual.*

SHP: N/A

WFA: N/A

Lecture series: N/A

Leadership Program:

- Tentative dates are set; location needs to be finalized
- Full program and one-day program are in the works

Trip Approver:

- Common Mistakes document was updated in Nov 16 2021 (now leaders can ask participants about COVID)
- Question: if there's a 3-season leader, trip approvers are manually moving them to coleader position.
 - Caveat: if someone is solely using ActDB, then the coleader can be in the leader position. Otherwise they should be in the coleader position.
- About 15 non-WHP trips were posted in HB Announce – not quite pre-pandemic standards, but that's good!

Vote on new member of committee - Elizabeth - 5 min

- Chris Malinowski (trip reporter) is stepping down. Committee is looking for a replacement and thanks Chris M. for her hard work, which allows us to continue leading hikes in the Whites. Chris helped us measure how many trips we are leading and putting out there, and the committee thanks her for her service!
- Jess H has been serving as an Interim Leadership Application Coordinator. Deb Conrady has volunteered to take over. Deb served in this role for YM and has been attending HB

committee meetings for several months as a guest. Leadership application process is a continuation of the mentorship process.

- *The Committee voted to approve Deb Conrady as Leadership Application Coordinator.*
 - Keith to ask AN to give DC access to OneNote, and Keith to modify the Google Group.
 - Keith and Elizabeth will review the onboarding document.

- 2022 Goals - Keith and Elizabeth - 30 min
- “AMC 150” – 150th birthday (2024). Goals are passed down to chapters and sometimes to subcommittees.
- 3 overarching goals:
 - Active Conservation: be a forerunner in conservation and a visible influencer of conservation stewardship
 - Identify the barriers in promoting carpooling
 - JH: Was there any discussion about EV infrastructure?
 - Recruit conservation chair by Feb 2022
 - Complete at least one goal that promotes active conservation by October 2022 (that goal could include multiple events or components; would be great for HB to be a leader in this area)
 - Outdoor Journey: harmonize leadership standards across all committees & foster diversity, equity, and inclusion (DEI) environment
 - Build leadership committee
 - Host DEI panel
 - Exec Comm takes DEI training by Jun 2022
 - Recreational Network: improve the physical network of trails & improve digital network (communication and systems for members)
 - Focus will be on communications and systems
 - Audit of communications across the chapter (e.g., 12 activity committees on 12 listservs)
 - Migration of Activity Committee websites to new Chapter site
 - Create guidelines for maintaining Committee page content
- To meet these meet these objectives over the course of 2022, HB should provide feedback and host events that meet these objectives and participate in the goals process for 2023
- HB Action Items: KW to take the lead on HB goals.
 - Questions arose whether these goals are internal or external. Answer: both.
 - Active Conservation: trail work
 - Outdoor journey: HB-level DEI training
- Question: what should committee members be doing between now and January meeting? *Action items: Come prepared with a list of suggestions for HB Committee-level goals *and* chapter-level goals. Elizabeth to create and compile a shared Google doc(s) that committee members will add to before the next meeting.*
- HB Committee goals ideas:
 - Improve leadership application
 - Revise WHP manual
 - Publicize WFA/ schedule WFA in conjunction with SOLO
 - Doing occasional events (DEI)
 - Committee action to encourage carpooling

- How do we recruit more diverse leaders?
- Executive session - N/A

Next Meetings

Discussion re: in person vs virtual. Budget allows for 1 in person per quarter. Decision: keep virtual until at least spring. Follow hybrid model.

Tuesday, January 11 – Virtual

Tuesday, February xx – Virtual

Tuesday, March xx – Virtual

Tuesday, April xx – Virtual

Tuesday, May xx – Virtual

Tuesday, June xx – Virtual

The meeting ended at 9pm. The Committee thanks Elizabeth Ryan for serving 3 years as chair!

ADDENDUM (January 2022):

- Seeking a clarification on the \$500 microspikes (MS) budget item
- MT's understanding was that we aren't putting any restrictions on them and are deferring to Chao to decide what is best. He can go forth with the \$500, rather than a certain number or type. So are we putting a number on MS or a dollar amount?
- Recap (TK): Chao initially wanted 3 pairs of MS. But the committee suggested that he request a dollar amount. CX bought 8 pairs and spent \$400, asked to wait to buy more and return to committee. He was told to spend what he thought he needed and be responsible with the money. TK was OK with CX buying 8. If he wants to buy more, he will bring it to the committee to reevaluate the budget.
- MT wants a clarification that there are no additional restrictions on how Chao should spend \$500 for microspikes. MT said that a maximum number of microspikes wasn't mentioned in the prior meeting (and it's not recorded in prior minutes). Part of the reason that no restrictions were placed on the maximum number amount of microspikes to buy is because Chao wants to buy less known brands than Katoolas and Hillsounds and hasn't finalized which brands yet so he doesn't know how many more pairs he wants to buy.
- Decision: As long as Chao remains within the \$500 budget that was previously approved, he does not need to come back to the committee for approval of the purchase of microspikes. The Committee is not putting restrictions on the brand or number of microspikes that Chao is purchasing.
- Add Alex to the attendees list