

H/B Monthly Meeting Agenda

DATE/TIME: Tuesday, November 10 meeting at 7:00pm

LOCATION: Zoom Meeting (online)

1. **Introductions and Welcome**
2. **Approve Minutes – September and October minutes were approved.**
3. **Operational Updates** (if needed beyond the written updates) (10 min)
Functions (Executive Committee; Treasurer; Trip Coordinator; Harvard Cabin; Trip Reporter; Leadership)
Programs (WHP; SHP; WFA; Lecture Series; #BeOnline); active projects, Social Media

Trip Reporters:

- There continue to be a scarcity of hikes.
- Define what constitutes winter conditions to encourage as many hikes as possible

BeOnline: The next presentation on 11/18. Taking December off. Plan one event that's conservation focused as requested by the Chapter by October 2021.

Executive Committee:

- Discussed the AMC goals (e.g., host an online conservation event).
- Website in process of being updated
- Initial review of the chapter-level budget
- Annual meeting was 11/8. Existing slate of officers was voted in for another term; 2 of the 3 members at large are new this year.

WHP:

- First WHP session launched successfully on 11/5 via Zoom.
- Next steps: leaders will post the WHP trips on ActDB. Reminder that all leaders must have completed the COVID training in order for the trips to be posted.
- Any of the other 10 approved locations can be used as backup destinations for each hike

4. **Discussion Items**

- a. **New committee members – vote – Elizabeth Ryan**
 - i. Tom Kenyon was voted in as Assistant Treasurer and full committee member
 - ii. Jim Robinson was voted in as HB Announce editor and full committee member
 - iii. Mark Gill was voted in as a full committee member
- b. **2021 Budget – Rob Zoletti**
 - Discussed budget cuts at club level and spending freezes as well as ongoing ISSUES to address from the 2019 audit
 - There is a budget freeze for 2021; no new spending. This includes line items such as leader development/appreciation.

- Budget changes: SHP raffle will no longer include cash prizes/gift cards; SHP anticipated to be online (50 people at \$15); WHP 2020/21 assumed to be back to normal; add line item for hand sanitizer and other COVID requirements.
- Club is asking HB to plan events as cash neutral and to reduce cross-subsidization. Minor losses and subsidization is acceptable, as is some cross-subsidization for things that support the program (e.g., leader development that supports those programs indirectly).
- Change terminology to surplus/deficit instead of income/expense
- HB Zoom account will end June 2021. After that, HB will use the Chapter account.
- Treasurer needs to know about and approve any contractual agreements for Committee expenses.
- Reminder: no trip payments can be made to a leader. Must go through Chapter.

The Committee voted and approved the budget with caveat that WHP cost reverts and assuming the Chapter has no updates.

c. Pro Deals update - Jess Halvorsen

- Pro Deals with ExpertVoice
- Change in the process: leaders must provide a letter on AMC letterhead from the Committee stating they are a leader in good standing and meet requirements. Reapply each year.
- AMC letterhead can be used with the correct, specific logo.
- Action Item: Jim to obtain logo for letterhead.

d. Follow up discussion: Encouraging hikes through the Fall and early Winter - Elizabeth Ryan

- Recap of prior discussion: discussed compiling a range of off-the-beaten path destinations; getting some sort of virtual trip planning meeting; provide testimonials; conduct a survey to see why leaders aren't posting trips right now beyond the obvious reason(s) to see if we can mitigate some of that. Where to go with these action items?
- A webinar refresher on both the ActDB posting process and the screening process would be useful.
- Host a leader networking Zoom event to reconnect and engage the community
- Some administrative barriers to leading hikes can be mitigated.
- Action items:
 - o Obtain clarification on screening
 - o Alex and Keith will spearhead an online leadership social event

e. Proposed rule changes - Elizabeth (20 min) – POSTPONED

f. Executive session – N/A

5. **Next Meetings**

Tuesday, December 8th - Online