

H/B Monthly Meeting Minutes – April 16, 2020

DATE/TIME: Thursday, April 16 meeting at 7:00pm

LOCATION: Zoom Meeting (online)

1. Introduction/Welcome

2. **Minutes** - March 10, 2020 -- approved.

3. **Operational Updates** (if needed beyond the written updates) (10 min)

Functions (Executive Committee; Treasurer; Trip Coordinator; Harvard Cabin; Trip Reporter; Leadership)

Programs (WHP; SHP; WFA; Lecture Series); active projects, Social Media

Executive Committee (Elizabeth Ryan)

- Chapter committee met 4/6/20. Facilities closed until end of April, all in-person activities and trips canceled through 6/4/20. OK to approve day hikes on or after 6/4/20 knowing that details can be finalized later.
- Looking at fall activities at this point.
- Impact to volunteers? Increased workload to run trips in the fall? Recruit more people?
- Large % of our membership is in high-risk category. Take extra precautions.
- Avoid posting deposits for foreseeable future. If we need to reserve a facility, try to use an AMC one in case it needs to be cancelled.
- Question -- are there/will there be any guidelines re: how to effectively maintain social distancing on a day hike/trip? Issues: pens for signing waivers; carpooling. ER to obtain guidance from Cindy.
- Invested reserves: ~\$50,000.
 - Interchapter Climbing Committee requested \$10,000 to support conservation projects. Might be recurring request --> did not pass because lack of tangible projects.
 - Interchapter Paddling Committee \$25,000 with laundry list of projects with valid permits --> passed
 - If we ever request funds from the chapter, need to have everything lined up.

Trip Approvers (Morgane Treanton and Keith Watling)

- Morgane will send HB Announce once a month, and will highlight online events. E.g., Earth Day?

Trip Reporter (Chris Malinowski)

- No trips to report
- One outstanding 2019 trip; a few February trips
- Cardigan dates for 2021

Social Media (Alex Bernson)

- Posting some YM Live events
- Will add events on FB based on HB Announce
- Post an updated message that everything is closed until June 4

1. Discussion Items

- a. COVID-19 response plan
 - i. Chapter Level update (Elizabeth)
- See above. All upcoming events canceled.
 - i. SHP (Casey)
- Program canceled; canceled long-range trips in July (won't be charged); needs to return books and incurred some shipping charges any trips past June 4 will be turned into regular AMC trips but won't be associated with SHP trips
- It was too difficult to do SHP online, but a few interesting things came out of survey:
 - 10% of respondents had already taken SHP before
 - 38% are aged 25-34
 - 57% answered because they were signed up for SHP; 11% because they saw on FB; 26% because of HB Announce
- i. Leadership events (Elizabeth)
- Plan leadership appreciation event farther out in the year given the uncertainty; will reinvoke Ty Gagne.
- Club will plan an abbreviated, virtual leadership training. Will not have an outdoor component.
- Other events: HB could do online slideshow to keep interest going through the next couple of months
- i. Financial update (Rob)

BoA Balance	\$15,970.23	Balance as of April 15, 2020
PRH Refunds	(\$970.40)	Refunds in process. 2 x \$485.20 = \$970.40, Original payments by PP.
BoA Balance	\$14,999.83	Balance less refunds in process
PP Balance	\$ 3,501.97	Balance as of April 15, 2020
Total Cash	\$18,501.80	
PRH-Deposits	(\$7,866.60)	Pres. Range Hike Deposits (remove from HB balance)
HB Cash Total	\$10,635.20	Working cash remaining less PRH deposits
- Discuss cash position before discussing pricing of WHP/SHP.
- Much of the budget will depend on whether programs happen or not.
 - a. Implementation of Inactive leader policy - Alex
- Timeline--is 2 years too short?
- If the c/l doesn't respond to first or second notification, they will be removed. Will be clear that a response is required.
- There are caveats for extenuating circumstances (e.g., COVID)
- Decision: Alex to start with coleaders.
 - i. Source of truth / identifying leaders effected
 - ii. Contacting leaders effected
 - iii. Managing our email distribution lists *defer until April*
 - iv. Maintaining the practice going forward *defer until April*

----- BREAK (10 min) -----

- a. Executive session - N/A
 - i. Leader applications
 - a. TBD - 3 season
 - b. TBD - 4 season

1. Next Meetings

- May and June meetings will be over Zoom
- Will schedule short meeting in July (Zoom) to discuss the fall
 - Tuesday, May 12th - ~~Morgane (South Boston)~~
 - Tuesday, June 9th - ~~Elizabeth Ryan (Billerica)~~
 - Tuesday, July 28 - TBD