

H/B Monthly Meeting Minutes– June 11, 2019

DATE/TIME: Wednesday, June 11 meeting at 7:00pm

LOCATION: c/o Elizabeth Ryan, Billerica, MA

ATTENDANCE: Elizabeth Ryan, Rose Limanni, Rob Zoletti, Keith Watling, Stephen Conlin, Robert Freed, Chris Malinowski, Alex Nedzel (remote), Paul Terenzi, Jess Halvorsen, Pam Wilmot, Katie Bartel (guest)

1. Introduction/Welcome

The Committee thanked Rose Limanni for her work as secretary and approved Katie Bartel to take over the position going forward.

2. **Minutes** -May 14 minutes approved without update.

3. Operational Updates

Executive Committee - Paul Terenzi

AMC150 vision. Sending survey in July; please respond and answer questions. Fall gathering in Southeast at Camp Burgess. Registration opens July 1. \$42,000+ reserved funds. Looking for budget in September/October. Jackets are coming back. New logo will be used on front facing pieces. Annual meeting, second weekend of November. Looking for speaker. AMC historical library is at highland center.

HB Leadership retreat is November 3.

Treasurer's Report - Rob Zoletti

\$5,000+ BoA, PayPal \$800+. Working on budget but reviewing old ones. In future, will encourage submissions by form and not bundled together. Rob will work on reimbursement best practices and report back at the next meeting. Rob will work on a budget draft, if available, in September.

Trip Reporter - Chris Malinowski

Starting to move forward and working on updates. Working with Casey to get data, which can be difficult at times. Chris has started documentation on work flows and tasks. Chris will work on a report for the annual report. Stephen will share a previous report with her to help draft the new one.

WHP - Jess

In September, will have planning on books and meeting dates. Hoping for the last Wednesday in October. Looking into various locations.

4. Discussion Items

Updates to HB Announce system - Robert Freed

Over 2000 people. Working to make it in color and more modern. Robert, Morgane, and Chao are working on the project together. The committee approves moving the list serve to a new platform. Chris has confirmed that the email is mostly accessible.

5. Next Meetings

Wednesday, September 18 - Elizabeth Ryan

Tuesday, October 8 - Rob Zoletti

Tuesday, November 12 - Stephen Conlin

Tuesday, December 10 - Keith Watling

Tuesday, January 14 - Paul Terenzi

Meeting adjourned at 8:59 pm.