FINAL November MINUTES

Minutes: H/B Monthly Meeting - November 14, 2017

DATE/TIME: Tuesday, November 14, 2017, 6:30 pm

LOCATION: Southborough, c/o Keith Watling

IN ATTENDANCE: Stephen Conlin (chair), Fred Smith, Casey Ajalat, Jeff Carlson, Robert Freed, Paul Terenzi, Pam Wilmot, Morgane Treanton, Zey nep Ozyuksel, Christine Malinowski (guest)

MINUTES: Minutes of October 10, 2017 approved without update

OPERATIONAL UPDATES:

Executive Committee

The Annual Meeting was held on November 12 at the Sandy Burr Country Club. The club is considering a new financial policy that will limit the balance of committee operating accounts to one-third of annual expenses and require any excess be maintained in the committee's name by the club. Related to that, the chapt er is considering having many committees discontinue use of separate bank accounts, and instead have the committee's funds managed by the chapter.

Treasurer's Report

Bank of America : \$11,000 Paypal: \$4,298

Trip Reporter

Zeynep Ozyuksel was approved as the new Trip Reporter.

Harvard Cabin

The annual meeting was held last week. The question arose over weather the AMC or the trustees of Harvard Cabin paid for the insurance policy. To date, Harvard Cabin has been used by HB four times and the trustees expressed concerns about lagging interest. Robert Freed will host a trip the weekend of March 16 and 17. Improvements are ongoing, including fire alarms. The AMC holds the lease to the cabin, not the Chapter. Harvard Cabin expenses need to be submitted soon.

February Harvard Cabin (Feb 10-12, 2017) reserved for Sonya Korabelnkova March Harvard Cabin (Mar 10-12, 2017) reserved for Bob Knudsen

HC Reservations made thru December 2018. Fri/Sat night dates listed.

9/8-9/2017	AMC HB September Weekend
9/22-23/2017	AMC HB Map & Compass
10/20-21/2017	AMC HB October Weekend
11/17-18/2017	AMC HB November Weekend
12/8-9/2017	AMC HB WHP December Weekend
Jan 19-20, 2018	AMC HB January Weekend
Feb 16-17, 2018	AMC HB February Weekend
Mar 16-17, 2018	AMC HB March Weekend
Sep 7-8, 2018	AMC HB September Weekend
Sep 28-29, 2018	AMC HB Map & Compass
Oct 12-13, 2018	AMC HB October Weekend
Nov 16-17, 2018	AMC HB November Weekend
Dec 7-8, 2018	AMC HB WHP December Weekend

2016 Calendar Year Accounting (Harvard Cabin)

Date	Program	Leaders	Leaders	AMC Part	Fee	Non AMC	Fee	Income	Food Expenses	Net to HB	Cabin Rental	Excess/ Deficit	HOC	Net for Year
20160115		Seward	2	9	\$75.00	1	\$60.00	\$735.00	\$198.41	\$536.59	\$440.00	\$96.59		
20160226		Korabelnikova, Conlin	5	11	\$60.00	3	\$65.00	\$855.00	\$258.19	\$596.81	\$440.00	\$156.81		
20160311		Knudsen, Watling	3	3	\$60.00			\$180.00	\$82.67	\$97.33	\$440.00	-\$342.67		
												\$0.00		
20160909	Sept	Jarek	2	4	\$70.00			\$280.00	\$68.40	\$211.60	\$440.00	-\$228.40		
20160923	M&C	CANCELLED						\$0.00		\$0.00		\$0.00		
20161014	Oct	CANCELLED						\$0.00		\$0.00		\$0.00		
20161118	Nov	Knudsen, Freed	4	5	\$80.00	4	\$85.00	\$740.00	\$294.19	\$445.81	\$440.00	\$5.81		
20161209	Dec WHP							\$0.00		\$0.00		\$0.00		

TOTAL 2016				\$2,790,00	<u>\$901.86</u>	<u>\$1,888,14</u>	\$2,200,00	-\$311.86	1	-\$311.86
101AL 2010				<mark>72,790.00</mark>	,901.00	71,000.14	<mark>72,200.00</mark>	-2211.00	-	-7311.00

Trip Coordinator's Report

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January-17	14.00
February-17	22.00
March-17	17.00
April-17	7.00
May-17	19.00
June-17	22.00
July-17	22.00
August-17	11.00
September-17	19.00
October-17	14.00
November-17	11.00
December-17	5.00
Total	183.00

Discussion Items

Update on enforcement of WFA policy - Stephen Conlin

The update on enforcement of the WFA policy will be reviewed at the December committee meeting. This will allow more time to draft all details for an updated policy.

H/B Website – Casey Ajalat

Jeff Carlson will contact Gary about hand off the domain name. There are technical barriers if the committee must move to a new or different name should Gary be unable to give the domain to the committee. Stephen requested that outreach to Gary and resolution of the domain happen in two weeks. Either the committee will receive the domain name from Gary or create a new domain.

Chapter-wide REGI - Jeff Carlson and committee

The chapter-wide REGI will launch in December 2017. The transition will be smooth for participants and leaders; however, leaders will see a change in how the site interfaces. REGI activities will not be listed until a trip is approved in Outdoors. Leaders will be able to send an invitati on to other leaders and co-leaders of the trip automatically. As REGI develops, another body of individuals, representatives from all committees, will decide improvement de cisions and REGI's future. All leaders will be notified of the transition before December 1. All WHP hikes will be available to copy with the chapter -wide REGI once it goes live. Once REGI has been launched, leadership applications will be incorporated but that will be at a later date.

Leader Mentoring Program – Stephen Conlin

As an update to the leadership mentoring program discussed at the previous committee meeting, discussion of the program will be delayed until early next year, with possible launch of the program for spring graduates of the leadership training program.

Review of New leadership application process – Stephen Conlin

The committee reviewed and approved the form of report the committee will receive and review for leadership applications. Mor e detail, such as free text comments, will be available on the evaluation forms for individual trips.

Spring Hiking Program coordinator - Stephen Conlin

The committee approved Casey Ajalat as the Spring Hiking Program Coordinator.

Update on committee collaboration - Stephen Conlin

Stephen updated the committee on discussions with YM, 40+ and Family Outings for greater inter -committee collaboration. As an initial topic, representatives of the committees are considering the possibility of developing common leadership categories for all hiking leaders. Also being disc ussed is the possibility of listing all hiking trips in outdoors.org under H/B, with audience designation for one of the other committees. Discussion have begun with other committees for further collaboration. The committee will discuss this topic further and Stephen will update the committee in December.

Executive Session

The committee discussed leadership status cross over with the New Hampshire chapter and Boston chapter leaders. The conversat ion is ongoing.

MEETING ADJOURNED: 9:15 pm Thank you to Keith for hosting.