

FINAL OCTOBER MINUTES

Wednesday, October 19, 2016 12:55 PM

Notes: H/B Monthly Meeting – October 18, 2016

DATE/TIME: Tuesday, October 18, 2016, 6:30pm

LOCATION: North Andover, c/o Carl Gustenhoven

In Attendance - Alex Nedzel, Casey Ajalat, Jeff Carlson, Robert Freed, Carl Gustenhoven, Bob Knudsen, Faith Pulis, Elizabeth Ryan, Fred Smith, Paul Terenzi, Keith Watling, Rose Limanni, Stephen Conlin, Pat Grimm (guest), Joe Princi (guest), and Rick Whitney (guest).

Minutes – September 13 2016: approved with updates to Executive Committee Notes: The Annual Meeting is scheduled for the Sunday, November 13; There are three openings on the executive committee, including Vice Chair, Membership, and Conservation

Operational Updates

Executive Committee – Paul Terenzi

At its meeting on October 5th, the executive Committee reviewed its financial position. Reserves for Boston chapter are \$250,000 (in addition to \$100,000 in chapter checking account, \$130,000 in committee checking accounts and \$100 in committee reserve accounts). Chapter's total annual operating expenses are about \$60,000, so we have 18 months cash in our checking account alone. Total requests for this rounds add up to \$100,000. The Chapter's annual surplus is \$10,000 -20,000.

The Committee also reviewed 5 proposals and action steps are as follows:

Northern Pass -- proposal to assist club to cover the cost of expert testimony to oppose the northern pass. The club requested \$30,000 and the committee approved up to \$20,000 to cover cost of northern pass consultants.

Leadership Giving Initiative -- Camp Dodge. Camp Dodge will be gutted and rebuilt. It has not been touched since it was built many years ago. Camp will be used for training support of trails maintenance crews. Jeff requests that the Chapter give \$20,000, which the committee approved.

Bay Circuit Trail -- Jeff originally requested that the committee give \$20 to the club to assist with the Bay Circuit Trail, but he withdrew that request and suggested that the committee reconsider it next year after we have given further review to the committee's finances.

Binney Hill Trail -- The total cost of land acquisition is \$920,000 and about \$50,000 remains to be raised. Mal proposes that the committee give \$5,000, which was approved.

Rumney Climbers Association -- acquisition and development of land. They need \$185,000 and have raised \$65,000 so far. NH chapter has gave \$15,000 and Mountaineering committee gave \$10,000 to this project. Mountaineering proposes that Boston Chapter give \$25,000. The Committee approved \$15k and agreed to consider giving more next year after we have given further review to the committee's finances.

Joe discussed the sale of Joy Street and said that we will have access to Cabot Auditorium for the spring program next year, but that we may need to find an alternate location for fall programs, since Cabot will not be available and the club may not yet have space available. He suggested that we try to finding an

alternate location that could be used by all committees and programs in the Boston chapter rather than having everyone go in a separate direction.

Treasurer - Fred Smith

Bank of America balance: \$9,047.35, PayPal: \$4,463.52

Trip Coordinator - Carl Gustenhoven

98 Events, January - May

20 Events June (19 Hiking, 1 WFA)

37 Events, July - September

15 Events, October - December

Harvard Cabin – Bob Knudsen

One trip in September led by Anne Jarek. The trip net \$211.60 (fees less food).

2015 and 2016 to date

Date	Program	Leaders	Income	Food Expenses	Trip Net to HB	Cabin Rental	Excess/Deficit	Net for Year
20150116		Cancelled	\$0.00		\$0.00		\$0.00	
20150213		Cancelled	\$0.00		\$0.00		\$0.00	
20150227		S Korabelnikova	\$670.00	\$146.77	\$523.23	\$440.00	\$83.23	
			\$0.00		\$0.00		\$0.00	
20150911		Gordon Haff, Claudine Kos	\$670.00	\$218.73	\$451.27	\$440.00	\$11.27	
20150925	M & C	Joe Comuzzi, Phil Wemer, Linda Giesecke, Karen Koagland	\$1,685.00	\$491.15	\$1,193.85	\$440.00	\$753.85	
20151016		Judy Dillman, Deb Ireland, Stephanie St. Lawrence, Robert Calci	\$795.00	\$356.96	\$438.04	\$440.00	-\$1.96	
20151120		P Wilmot, A Jarek	\$780.00	\$328.73	\$451.27	\$440.00	\$11.27	
20151211	WHP	WHP - G Haff	\$505.00	\$238.09	\$266.91	\$440.00	-\$173.09	
TOTAL 2015			\$5,105.00	\$1,780.43	\$3,324.57	\$2,640.00	\$684.57	\$684.57
20160115		M Seward	\$735.00	\$198.41	\$536.59	\$440.00	\$96.59	
20160226		S Korabelnikova, S Conlin	\$855.00	\$258.19	\$596.81	\$440.00	\$156.81	
20160311		R Knudsen, K Watling	\$180.00	\$82.67	\$97.33	\$440.00	-\$342.67	
							\$0.00	
20160909	Sept	A Jarek	\$280.00	\$68.40	\$211.60	\$440.00	-\$228.40	
20160923	M&C	CANCELLED	\$0.00		\$0.00		\$0.00	
20161014	Oct	CANCELLED	\$0.00		\$0.00		\$0.00	
20161118	Nov	R Knudsen, R Freed	\$0.00		\$0.00		\$0.00	
20161209	Dec WHP		\$0.00		\$0.00		\$0.00	
TOTAL 2016			\$2,050.00	\$607.67	\$1,442.33	\$1,760.00	-\$317.67	-\$317.67
1/13-14/2017	Jan							
2/10-11/2017	Feb							
3/10-11/2017	Mar							

WebMaster Report - Casey Ajalat

HB Website

No change in status on errors. Vendor contacted to fix errors but they are not able to fix. Gary is recommending we focus on the new site instead. No ETA on when new website will be ready.

Trip Report Link

Working on adding link to REGI. Link will be visible to LEADERS/CO-LEADERS

REGI Enhancements (for leaders/co-leaders)

Program statistics

A new link now exists above the program trips that allows a one page view for status on all trips that are part of a program. It is a one page summary that shows each trip and number of participants in each category.

Link to Trip Report added to Regi trip listing

Visible to LEADER/CO-LEADER only

Appears after trip is over

Volunteer Release Form

Added to bottom of registration page

Guide Card assist Link

Create a link that lists all trips and leaders associated with trips including program trips. This assists the "Guide Card Coordinator"

<https://regi.amcboston.org/programs.php>

REGI Enhancements (for Admins)

List All Events

Added a new button on the top ribbon bar that lists all trips in REGI regardless if they are posted to outdoors.org or not.

List All Users

Added a feature to list all users in the system. Listing includes user id, first/last name, username, and user type.

Spring Hiking Program - Elizabeth Ryan

Spring Hiking Program 2017 dates: Tuesdays, April 4th through May 2nd. There were events booked in Cabot Hall on Wednesdays already, so the program needed to move back to Tuesday.

SHP Planning meeting: Tuesday, January 24th at Cabot

April H/B meeting: The Tuesday, April 11 meeting of the committee will move to April 12 to accommodate the Spring Hiking Program's Tuesday schedule.

Discussion Items

Leader applications – Alex Nedzel

Bob Zoletti – approved as a 3-season and 4-season leader

While reviewing leadership applications, the committee touched on the application process and evaluation of hard skills developed on the trail and the soft skills of using REGI and other administrative aspects of trip planning and execution. Members expressed concern about incomplete applications and the balance between written evaluation versus personal recommendation.

Leadership application process enhancement - Stephen Conlin

Addressing the concerns, Stephen updated the committee on the leadership application process enhancement. This enhancement is intended to streamline and automate the process, minimizing application errors while providing more complete information on performance and leadership skill growth. The subcommittee has been working with Phil Baraona and reviewing the Young Members online application system managed through Google. The process proposal is not fully refined; however, the process may include:

- Co-leader self-evaluation, promptly completed after each trip
- Leader evaluation of co-leader, promptly completed after each trip
- Data will be collected through an online system
- Summary data will be made available to committee members at the time of leadership application

Stephen added this system would be developed with participation of the Young Members committee. The process can be implemented across other chapter committees depending upon the outcome and need.

Distribute program manuals electronically - Elizabeth Ryan

Discussion tabled until Tuesday, November 15 meeting.

Finance - Updated FY2016 financial results and FY2017 budget – Fred Smith

Fred distributed an updated financial report for FY2016 (9/1/15-8/31/16) and a proposed budget for FY2017 (9/1/16-8/31/17)



Proposed...
Budget an...

Fred and Jeff reminded the committee that the executive committee will provide 100 percent reimbursement for Wilderness First Aid training for leaders. Because of this, there is a projected surplus for FY2017. Consideration will also be given to cost cutting measures, including future web-hosting capabilities. Casey will look into further opportunities. The committee thanked Fred for his organization and development of this report, which thoughtfully presented detailed information in a comprehensible way.

Scheduling issue re: April meeting – Alex Nedzel

The Tuesday, April 11 meeting of the committee will move to April 12 to accommodate the Spring Hiking Program's Tuesday schedule.

USFS request NOT to lead Owl's Head via Black Pond – Alex Nedzel

Alex informed the committee that the United States Forest Service (USFS) has asked the Appalachian Mountain Club, as an outfitter/guide, to no longer lead official hikes in wilderness Zone A, which for us, primarily affects the Black Pond and Engine Hill bushwhacks and Owl's Head proper. This restriction is year-round. Jeff requested that Alex share this information, along with a link to the underlying USFS Forest Plan, to the Boston Chapter Executive Committee for dissemination to all Boston Chapter activity committees.

Meeting Adjourned: 9:10 pm

Thank you to Carl for hosting the meeting

Next Meetings:

Tuesday, November 15 - Keith Watling, Southborough
Tuesday, December 13 - Bob Knudsen, Woburn
Tuesday, January 10 - Fred Smith, Natick
Wednesday, February 15 - Paul Terenzi, Medford
Tuesday, March 14 - Casey Ajalat, Billerica
Wednesday, April 12 - Elizabeth Ryan, Somerville
Tuesday, May 9 - Stephen Conlin, Belmont
Tuesday, June 13 - Faith Pulis, Concord