

FINAL SEPTEMBER MINUTES

Friday, September 16, 2016 12:10 PM

Notes: H/B Monthly Meeting – September 13, 2016

DATE/TIME: Tuesday, September 13, 2016, 6:30pm

LOCATION: Lexington, c/o Alex Nedzel

In Attendance - Alex Nedzel, Casey Ajalat, Jeff Carlson, Robert Freed, Carl Gustenhoven, Anne Jarek, Bob Knudsen, Elizabeth Ryan, Fred Smith, Michael Swartz, Paul Terenzi, Keith Watling, Linda Haines (guest), Rose Limanni (guest)

Minutes - June 14 2016: approved without update

Operational Updates

Executive Committee – Paul Terenzi

There are three openings on the executive committee, including Vice Chair, Membership, and Conservation. Executive committee members have asked questions about program planning and have expressed an interest in training. Annual Report materials are due on October 15.

The Fall Gathering is scheduled for October 14-16 and hosted by the Narragansett Chapter.

The Annual Meeting is scheduled for the second Sunday in November 13

Treasurer - Fred Smith;

Bank of America balance: \$8410.79, PayPal: \$902.82

Trip Coordinator - Carl Gustenhoven

98 Events, January - May

20 Events June (19 Hiking, 1 WFA)

37 Events, July - September

8 Events, October - December

Harvard Cabin – Bob Knudsen

Harvard Cabin Trip this past weekend, 9-11 September 2016, led by Anne Jarek.

Map & Compass moved location and date, 23-25 Sep 2016, HC Cancelled

October Harvard Cabin cancelled as no leader came forward to lead a trip.

November Harvard Cabin trip, 11-13 November 2016, will be led by Bob Knudsen and TBD others

December Harvard Cabin trip, 9-11 December 2016, Reserved for WHP

Following dates available

1/13-15/2017 AMC HB January Weekend

2/10-12/2017 AMC HB February Weekend

3/10-12/2017 AMC HB March Weekend

WebMaster Report - Casey Ajalat

Following the June meeting, the actual cost of hiring Lyons was \$50 over the original estimate approved by

the committee. The cost is \$1850, 50% of which has already been paid.

Spring Hiking Program - Elizabeth Ryan
Finances: Year Over Year Comparison

	Actual 2014	Actual 2015	Forecast 2016	Actual 2016
Student Fees	\$6,460.24	\$7,935.16	\$5,520.00	\$5,370.00
Cardigan Fees	\$2,227.54	\$1,290.00	\$2,000.00	\$3,705.00
Trip Fees	\$240.30	\$0.00	\$0.00	\$0.00
Cardigan Lodge Rental	\$4,600.92	\$4,820.80	\$4,900.00	\$4,912.04
Cardigan Tip	\$0.00	\$480.00	\$490.00	\$400.00
Food	\$380.00	\$849.00	\$980.00	\$962.53
Printing	\$650.00	\$594.00	\$650.00	\$657.49
WMGuides	\$2,400.00	\$2,232.28	\$2,200.00	\$2,077.00
Subtotals	\$897.16	\$249.18	\$1,700.00	\$65.94
WMGuides Refund				\$262.50
Total (Surplus-Costs)	\$897.16	\$249.18	\$1,700.00	\$328.44
Surplus %	10%	3%	-23%	4%

Yoo

Total Participants

108 members (\$40 program fee)

15 non-members (\$70 program fee)

Cardigan Attendees: 39 members and non-members (\$95 trip fee)

Spring Hiking Program 2017 dates:

Tuesdays, April 4th through May 2nd.

Planning meeting Tuesday, January 24th at Cabot

- There were events booked in Cabot Hall on Wednesdays already, so the program needed to move back to Tuesday.

Resignation of Committee Member

Ms. Jarek informed the committee of her decision to resign her position. She will continue planning for the Winter Hiking Program and working with committee members in the future. The committee accepted Ms. Jarek's resignation and expressed deep appreciation and thanks for her participation and her service as a member.

Appointment of Committee Member

Ms. Limanni was approved as a member of the committee, sharing secretarial duties with the Secretary.

Discussion Items

Leader applications – Alex Nedzel

John Etzel – approved as a 3-season leader (Alex to notify)

Pat Grimm – approved as a 4-season leader (Alex to notify)

Alex Mattern – deferred without prejudice (Casey to notify)

Kyle Vietze - deferred without prejudice (Keith to notify)

Leadership requirements - Alex Nedzel

The request was made to review (over the next several days) the edited (for conciseness) leadership requirements policy below for consistency with the intent of the committee in June:

H/B LEADERSHIP REQUIREMENTS POLICY [Approved 6/9/2016]

An H/B leader candidate must demonstrate competence in leadership and relevant hiking and backpacking skills to the satisfaction of the Committee, including (though not limited to) the following requirements:

A. Requirements necessary for all levels of leadership:

1. The applicant must be an AMC member in good standing.
2. The applicant's overall level of hiking/backpacking experience is deemed by the Committee to have presented the applicant with a sufficient breadth of challenges and contingencies to be prepared to lead the types of trips desired in a safe and fun manner.
3. As detailed for each level of leadership, the applicant needs to have co-led a number of H/B trips, in order to practice and demonstrate H/B-compatible skills in trip planning, posting, screening, technical hiking/backpacking skills, field leadership, and reporting.
 - a) At least 3 of the applicant's co-leads must be done under the supervision of different H/B leaders.
 - b) At least 3 of the applicant's co-leads must take place within the 12 months prior to the application date.
 - c) Because of the limited potential for planning, posting and screening, no more than one co-led program trip can count.
 - d) Based on the candidate's level of past experience, the committee may reduce the number of required co-leads to as few as 1.
4. The applicant must demonstrate to the satisfaction of the Committee that he or she understands the limits of his or her individual abilities and experience, and will not attempt to lead trips beyond those limits.

B. Requirements specific to 3 season leadership:

1. The applicant shall have completed a leadership training course approved by the Committee or demonstrate experience which the Committee deems to be equivalent.
2. The applicant is in compliance with the Committee's Wilderness First Aid requirements at the time of application.
3. The applicant must have co-led at least 4 trips, each under the direct supervision of an active H/B leader, at least 2 of the co-leads must be organized and run as 3-season trips, and 3-season conditions must be in effect on those trips.
4. Prior to November 1, 2017, if the candidate took his/her approved leadership training course before June 14, 2016, the following grandfathering applies: a minimum of 3 rather than 4 co-leads is necessary, under the supervision of at least 2 rather than 3 different leaders, and at least 2 rather than 3 of the co-leads must take place within the 12 months prior to the application date.

C. Requirements specific to 4-season leadership:

1. The applicant must be a fully active 3-season H/B leader.
2. The applicant must have conducted at least 5 total co-leads, each under the direct supervision of an active 4-season H/B leader:
 - a) All co-leads must be organized and run as calendar winter trips, and winter conditions must be in effect on each co-led trip.
 - b) At least one co-led trip must be materially above tree line.
3. Prior to May 1, 2018, if the candidate achieved 3-season leader status on or before June 14, 2016, the following grandfathering applies: a minimum of 3 rather than 5 co-leads is necessary, under the direct supervision of at least 2 rather than 3 different H/B 4-season leaders are required, and at least 2 rather than 3 of the co-leads must take place within the 12 months prior to the application date.

Leadership application process enhancement - Elizabeth Ryan

The sub committee is in the process of meeting and putting together a proposal. Further review by the committee will be deferred until the October meeting.

Budget Interplay: target H/B balances vs. program pricing assumptions vs. aspects of Vision 2020 that we as a committee may want to support - Jeff Carlson, Fred Smith

AMC Leadership Giving Initiative – Jeff Carlson

The AMC has developed a set of initiatives based on the strategic plan, Vision 2020. These initiatives are essential to the strengthening the AMC's leadership in conservation, recreation, and education. In order to fulfill these initiatives and strengthen the AMC's programs, the AMC is asking for financial support of the committee and the AMC Boston Chapter as a whole.

The committee discussed the viability of making a small financial commitment back to the AMC based upon the current financial situation and on committee priorities. Financial projections will be reviewed at the next meeting and this topic will continue to be examined.

Program Pricing – Fred Smith

Significant discussion surrounded the costs and price for the Winter Hiking Program (WHP) and the Spring Hiking Program (SHP). There was concern around cash flow and how to manage upcoming program fees with limited monies. If necessary, the executive committee can be applied to for upfront program costs.

The committee reviewed the financial results and outlook for the 2016 year and discussed the pricing structure of the SHP this past spring. The committee succeeded in its goal to attract members to the program, but the membership incentive did cause a decline in revenue vs. last year. The committee approved an increased price to members and nonmembers of \$60/\$90 and an increased price for Cardigan weekend of \$125 for both members and nonmembers alike.

The committee will review these price increases before the upcoming SHP and keep an eye to setting a consistent pricing structure for members and nonmembers in the future.

H/B meeting food finance - All

Food financials will be tabled until the October meeting.

Scheduling issue re: October meeting – Alex Nedzel

The next meeting of the committee will be rescheduled for October 18 instead of October 11 which falls on Yom Kippur.

Meeting Adjourned: 9:22 pm

Thank you to Alex for hosting the meeting

Next Meetings:

Tuesday, October 18 - Carl Gustenhoven, North Andover

Tuesday, November 15 - Keith Watling, Southborough

Tuesday, December 13 - Bob Knudsen, Woburn

Tuesday, January 10 - Fred Smith, Natick

Wednesday, February 15 - Paul Terenzi, Medford

Tuesday, March 14 - Casey Ajalat, Billerica

Tuesday, April 11 - ??

Tuesday, May 9 - ??

Tuesday, June 13 - ??