

FINAL JUNE HB MINUTES

H/B Monthly Meeting Agenda – June 14, 2016

DATE/TIME: Tuesday, June 14, 2016, 6:30pm

LOCATION: Concord, c/o Faith Pulis

In Attendance - Robert Asch, Gary Schwartz, Casey Ajalat, Keith Watling, Paul Terenzi, Robert Freed, Jeff Carlson, Carl Gustenhoven, Bob Knudsen, Michael Swartz, Pam Wilmot, Steven Conlin, Fred Smith, Elizabeth Ryan, Faith Pulis, Rose Limanni (guest)

Minutes - May 10, 2016: approved without updates

Operational Updates

Executive Committee - Paul Terenzi

The executive committee voted to accept the AMC staff run Young Members Leadership Training program as equivalent to the program run by the Boston Chapter. This year the YM training will be held in New York state in the Fall. Depending on how the program goes, it may be offered again in the future.

The New Member social had over 230 attendees. There were representatives from most of the activity groups to speak with the new members. Paul reported around 170 attendees stopped by the Hiking/Backpacking table. HB representatives handed out flyers with hiking tips and AMC contact information. The committee expressed interest in ensuring that all activity groups are as well prepared as HB for coming events.

The exec committee has requested that all activity committees submit budgets for 2017 no later than early November. Budgets should be sent to the chapter treasurer, Michael Swartz.

Jeff Carlson reported that Joy Street has responded to the feedback around the new "Audience" field in the ActDB trip listings. The field will no longer be mandatory, and HB is encouraged to specify "Adults 18 +". Volunteer lead trips will have the option to set their audience to either "20's and 30's" or "Families." These field should only be used when the intention of the trip is to have an overwhelming majority of participants fall into one of these specific categories. Otherwise the trips will be listed as "Adults 18+".

Treasurer - Fred Smith;

Bank of America balance: \$10,384.45, PayPal: \$902.82

Trip Coordinator - Carl Gustenhoven

98 Events, January - May

20 Events June (19 Hiking, 1 WFA)

17 Events, July - September

Currently no events October - December

WebMaster Report - Casey Ajalat

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- Minor code modifications
 - o Roster is sorted correctly (leaders, co-leaders)

Hbbostonamc.org website

- Began transition of site to temporary location at <http://www.bostonamc.lyonshost.com/joomla/>
 - o Baseline CSS (look/feel)
 - o Needs content and structure built which will take me several weeks/months to complete
- Discussion item
 - o Hire Lyons hosting to perform the following work
 - Formalize CSS
 - Develop structure for website (menu's, sections, etc)
 - Develop hierarchical posting model and delegate content creation with approval chain
 - Train us on how to maintain/modify site
 - Migrate appropriate content over to new site
 - Preserve historical content in a structure format

Gary put forth a motion to spend \$1800 to hire Lyons hosting to perform the above outlined work. The motion was approved by the committee.

Wilderness First Aid - Paul Terenzi

The most recent WFA class was held at Cardigan lodge the weekend of June 4th. There were 24 participants, including three Cardigan staff members enrolled. The program format was considered very successful by both the participants and the SOLO instructor.

Another AWFA class in the planning phase for the end of the year.

Spring Hiking Program - Elizabeth Ryan

Finances: Year Over Year Comparison

	Actual 2014	Actual 2015	Forecast 2016	Actual 2016
Student Fees	\$6,460.24	\$7,935.16	\$5,520.00	\$5,370.00
Cardigan Fees	\$2,227.54	\$1,290.00	\$2,000.00	\$3,705.00
Trip Fees	\$240.30	\$0.00	\$0.00	\$0.00
Cardigan Lodge Rental	\$4,600.92	\$4,820.80	\$4,900.00	\$4,912.04
Cardigan Tip	\$0.00	\$480.00	\$490.00	\$400.00
Food	\$380.00	\$849.00	\$980.00	\$962.53
Printing	\$650.00	\$594.00	\$650.00	\$657.49
WMGuides	\$2,400.00	\$2,232.28	\$2,200.00	\$2,077.00
Subtotals	\$897.16	\$249.18	\$1,700.00	\$65.94
WMGuides Refund				\$262.50
Total (Surplus-Costs)	\$897.16	\$249.18	\$1,700.00	\$328.44
Surplus %	10%	3%	-23%	4%

Yoo

Total Participants

108 members (\$40 program fee)

15 non-members (\$70 program fee)

Cardigan Attendees: 39 members and non-members (\$95 trip fee)

Discussion Items

Signage for HB Events - Paul

Sarah Waterbury designed and printed new banners for all three HB programs (SHP, WHP, WFA) as well as a generic banner than can be used for other events such as the New Member social. Total cost came to \$265.

Special thanks to Sarah for her excellent work.

Leader applications - Pam Wilmot

Leah Salloway - approved for 3-season leadership

Steve Donovan - approved for 3-season leadership

Leadership Application Process Enhancement - Pam Wilmot

The larger conversation has been tabled until the September meeting. The sub committee needs to meet and put together a proposal. A key item for the sub committee to address is the development of a feedback mechanism that would allow leaders to provide co-leaders with feedback immediately following the trip.

Leadership Requirements - Stephen Conlin

There was considerable discussion around the proposed policy and updates to the leadership requirements.

The proposed policy was approved with three changes

1. Applicants for three season leadership must complete a minimum of four (instead of three) co-leads
2. Three (instead of two) of the four co-leads must take place within the 12 months prior to the application date
3. The co-leads must be completed with a minimum of three different leaders

The new policy will be communicated to all leaders and co-leaders.

Summer Leader Appreciation Outing - Paul Terenzi

Not enough interest was expressed in arranging an outing for this summer. A fall gathering was proposed, to be discussed by a sub committee and addressed at the September meeting.

Meeting Adjourned: 9:05pm

Thank you to Faith for hosting the meeting

Next Meetings:

Tuesday, September 13 - Alex Nedzel, Lexington

Tuesday, October 11 - Carl Gustenhoven, North Andover

Tuesday, November 15 - Keith Watling, Southborough

Tuesday, December 13 - Bob Knudsen, Woburn

Tuesday, January 10 - Fred Smith, Natick

Wednesday, February 15 - Paul Terenzi, Medford

Tuesday, March 14 - Casey Ajalat, Billerica