

Minutes: April 2011 Monthly H/B Meeting

Date/Time: Wednesday, April 13, 2011

Location: Home of Bob Kittredge (Newton, MA)

Attending: Bob Asch, Jeff Carlson, Abby Driscoll, Robert Freed, Bob Kittredge, Bob Knudsen, Julie LePage, Alex Nedzel, Gary Schwartz, Dan Wiktor (Acting Chair).

Come to order: 7:05 pm

Minutes of prior meeting: The minutes from the March 8, 2011 H/B meeting were approved.

Boston Chapter Executive Committee Meeting: Bob Kittredge represented H/B at the March Executive Committee meeting and reported that:

- The Executive Committee is still seeking a vice chairperson.
- The Intro committee is now in good shape.
- Financial audits are now complete for all Chapter committees.

Treasurer: Michael Swartz shared reports via e-mail that showed: bank account balance decreased by \$1500 (to \$17,930.11) during March, principally reflecting Spring Leadership Program food and materials, four Lecture Series honoraria, and Harvard Cabin revenue and expenses.

Trip Coordinator: Robert reported that:

- 2011 H/B trip numbers continue to exceed last year's.
- The new AMC trip system includes a number of great features, including no more AMC staff review step. Although it increases our proofreading responsibilities, trip postings will now emerge from the system more quickly.
- Robert is looking for leaders with WFA experience and radio skills to help out with supporting the Washburn Hike on July 11.

Harvard Cabin: Bob Kittredge reported that:

- The second Above Tree Line Workshop netted \$167.
- Returns from the Advanced Skills Workshop (10 days ago) not available yet.

Webmaster: Abby led a review and discussion of the draft User and Leader Manuals for the new H/B trip registration system. **Action: Abby** will roll out the system by April 20, possibly including the addition of a few new fixed fields.

Spring Leadership Program: Bob Kittredge reported that the two evening sessions at Cabot Auditorium have taken place with 29/30 and 27/30 attendance respectively. The weekend session is coming up.

Spring Hiking Program: Bob Knudsen reported that:

- Registrations are up to 80 people. The program begins next Tuesday, and all materials are ready.
- The weekend workshop has relocated from Campton to Mad River Campground, closer still to Waterville Valley.

Winter Hiking Program: Julie reported that she's received glowing reports from the leaders of all trips.

Wilderness First Aid (WFA):

- Jeff has posted the June session, which already has 12 candidates.
- Jeff has not been able to get Aaron Gorban to return his contacts in regard to setting up a one-day spring refresher session. **Action: Jeff** and **Gary** will continue to work on this.
- **Action: Jeff** will schedule another full WFA program for early September.

Trip Reports: Julie created a Google Docs form for submitting trip reports. It awaits Joyce's review (**Action**).

Awards Dinner/Trip Planning Meeting: Abby reported that:

- 35 leaders and 35 co-leaders will attend.
- 6:15 - Registration; 7:00 - Dinner; 7:45 - Awards; 8:10 - Trip Planning
- Dan will have WMNF Guide Cards to pass out.
- Maura will emcee the program.
- Robert will kick off the trip planning portion of the evening.
- There will be WiFi, and Bob Knudsen will bring the H/B laptop.
- We're within budget.

Leader Applications: Bob Asch presented applications from Sonya Korabelnikova (Three-Season Leader) and Matthew Pearson (Winter Leader), both of which were approved. A third application was discussed and deferred. **Action: Bob** will follow up with the third applicant to review the necessary next steps.

Executive Session: At 9:15, the committee went into executive session for an hour to discuss a staffing issue.

Next Meetings:

- Wednesday, May 11, at the home of Alex Nedzel (Lexington)
- Tuesday, June 14, at the home of Dan Wiktor (Wakefield)
- Tuesday, September 13, at the home of Robert Freed (Cambridge)

Adjourn: 10:19 pm

Recap of Action Items:

- **Abby** will roll out the new H/B trip registration system by April 20.
- **Jeff and Gary** will rope in Aaron in order to arrange a late April date for a 1-day WFA refresher program session.
- **Jeff** will schedule another full WFA program for early September.
- **Bob Asch** will follow up with his third Leader applicant to review the necessary next steps.
- **Dan** will update Silvia on the evening's discussion.

Future Agenda Items:

- Propose a revision to the H/B Rules that incorporates the likely financial reporting requirements discussed by the Executive Committee. (Michael)
- Discussion: how do we implement an honor system for WFA certification? (Jeff)
- Open discussion regarding improving/increasing leaders' involvement

Alex Nedzel - v1 FINAL, 5/5/2011