

Minutes: December 2010 Monthly H/B Meeting

Date/Time: Wednesday, December 14, 2010

Location: Brandeis University, Room 313 (Waltham, MA)

Attending: Bob Asch, Jeff Carlson, Judy Dillman (Chairing), Abby Driscoll; Robert Freed, Brian Glenn, Joyce Horrigan, Phil Jones (Guest; WHP coordinator), Bob Kittredge, Bob Knudsen, Julie LePage, Kevin McAllister, Alex Nedzel, Michael Swartz, Dan Wiktor.

Come to order: 7:00 pm

Minutes of prior meeting: The minutes from the November 10, 2010 H/B meetings were edited and approved.

Boston Chapter Executive Committee Meeting:

- In the Mud, some of the Ski Committee's listings were missing. Being investigated.
- The chapter will reimburse us for the full cost of the 2010 Spring Leadership Program, but asked that in the future we give them advance notice of potential overruns. The budget for 2011 is \$2250, based on renting Camp Lyndon.
- The chapter is investigating a complaint about a Boston leader making a financial profit from a trip.
- The Boston chapter is responsible for hosting the 2011 AMC Fall Gathering. Ingrid Shuttleworth is one of the committee members.
- The Executive Committee invited us to present a specific proposal for an LCD projector.
- The latest set of H/B reimbursement requests (totaling approximately \$1,100) will come before the Executive Committee in January.

Laptop Computer: Judy solicited a motion for H/B to purchase a Windows 7 / MS-Office equipped laptop with funding of \$500. A motion was made and approved. **Action: Julie.**

Treasurer: Michael reported a balance is of \$19,371. This is up \$5,329 from last month, and is due principally to a WHP surplus of approximately \$5,000.

Trip Coordinator: Robert reported that from November through winter 2011, there are 34 trips on the board, along with the WHP and two slideshows. A year ago, there were 37 trips, the WHP and two slide shows. **Action: Jeff** volunteered to ensure that all training programs recommended for H/B leaders and co-leaders get listed on the trip system.

Harvard Cabin: Bob Kittredge

- November: 12 participants, \$39 deficit; December: 12 participants, \$18 surplus.
- The January weekend is now fully staffed.

Trip Reports: 23 trip reports are pending through November. Joyce is following up with the trip leaders.

Webmaster: Julie reported that for the registration portal, we need to resolve differences between the registration/payment processes for programs (simultaneous registration and payment) and trips (registration, then payment after screening).

Wilderness First Aid (WFA): Action: Jeff will coordinate a survey of the participants in the recent WFA refresher course.

Spring Leadership Program: Judy reported that the weekend portion of the program (4/15-17) will take place at Camp Lyndon in Sandwich (on the cape). Facilities cost: \$1750.

Slide Show - Julie and Michelle Grzenda presented on August Camp, as well as the pending major excursion to the Canadian Rockies. Estimated attendance: 40. Next up: Japan, on Tuesday 1/11.

Winter Hiking Program: Abby and Phil

- Maura Hume did lots of publicity. We cut off registrations at 158.
- Goal: continue to streamline and concentrate the program.
- Did lots of editing to the course manual, but more needs to be done.
- The EMS night worked out really well, and they're eager to have us back. They're interested in the spring program as well, which Bob Knudsen will consider.
- 54 participants at Cardigan, vs. 62 last year
- Abby will serve as the WHP Coordinator for next year's program.
- 94% of participants said that the program prepared them for winter hiking (68% definitely; 26% somewhat).

Leader Applications:

- Dan Westerberg was approved as a Winter Leader.
- Ellen Cullen is stepping down from her role as Leader Applications Coordinator. Interested successors should contact Silvia.

Election of H/B Officers: The committee unanimously approved the reelection of the current H/B Officers to serve in 2011: Silvia Dubinsky, *Chair*; Alex Nedzel, *Secretary*; Michael Swartz, *Treasurer*; and Robert Freed, *Trips Coordinator*.

H/B Rules Amendment: For the second consecutive H/B Committee meeting, Alex presented a proposed version of the H/B rules that reflect the committee's new WFA training requirement policy. The follow text is to be inserted:

3.2.2.3 Required Skills: In order to achieve and maintain active leader status, the following are required:

3.2.2.3.1 Effective 5/1/2011, Wilderness First Aid training and certification is required:

3.2.2.3.1.1 In order to lead trips inside our local area (defined as within I-495 or on Cape Cod), a leader must have been WFA certified at least once.

3.2.2.3.1.2 In order to lead trips outside this area, a leader must refresh his or her WFA training on a 3-year or more frequent basis, via an H/B-approved training program.

In this Second Vote, the amendment was approved with 6 votes FOR, 3 AGAINST, and 4 abstentions.

H/B Rules - Broader Changes: The committee appointed a Rules Subcommittee consisting of Alex, Michael, and Jeff. The charge of the subcommittee is to re-draft the H/B Rules document so that it:

1. Accurately reflects the committee's intent;
2. Is concise and easy to reference;
3. May be restructured so as to comprise significantly streamlined by-laws, and then one or more sets of operational rules and policies with a simpler/speedier amendment process.

Anyone with an idea or suggestion should contact Alex, Michael or Jeff.

H/B Committee Appointment: The committee voted to welcome Abby Driscoll as a member, effective immediately.

Increasing the number of H/B trips: Brian observed that enhancing our base of active leaders is key to supporting the AMC's priority of expanding membership and participation. The group identified a number of ideas for accomplishing this:

- Invite less active leaders to co-lead trips
- More actively reach out to mentor graduates of the leadership programs.
- Call people you know with invitations to participate in leadership
- Hold more frequent trip planning meetings
- Show increased thanks/appreciation for people who lead trips

Action: Judy will ask Gary to send the latest leader/co-leader list to committee members. **Action:** All will identify leaders and co-leaders with whom we personally would be able to reach out to.

Agenda Items for next meeting:

- Report on trip registration system readiness (Gary)
- Report on organization and approach for administering this year's Leadership Appreciation awards (Silvia)
- Continue to discuss ideas for increasing H/B's trip leadership capacity (Brian)

Future Meetings:

- Tuesday, January 11, 2011 – Bob Knudsen in Woburn
- Tuesday, February 8, 2011 - Brandeis in Waltham (Food: Julie)
- Tuesday, March 8, 2011 - Brandeis in Waltham (Food: Joyce)

Adjourn: 9:30pm

Recap of Action Items:

- **Julie** will purchase a Windows 7 / MS-Office equipped laptop computer for H/B, at a cost of up to \$500.
- **Jeff** will ensure that all training programs recommended for H/B leaders and co-leaders get listed on the trip system.
- **Jeff** will coordinate a survey of the participants in the recent WFA refresher course.
- **Judy** will ask Gary to send the latest leader/co-leader list to committee members.
- **All** of us will identify leaders and co-leaders with whom we personally would be able to reach out to.

Alex Nedzel - Approved 1/11/2011

HB Checking November 2010

11/1/2010 Through 11/30/2010

12/14/2010

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Date	Num	Description	Memo	Category	CI	Amount
		BALANCE 10/31/2010				14,041.50
11/4/2010		WHP	25 participants; total 141	WHP Inc	R	1,215.00
11/4/2010		WHP	12 cash participants; total 153	WHP Inc	R	625.00
11/4/2010	cash	Dan Westerberg	cash for nametags: Dan Westerberg	Winter WHP	R	-38.00
11/8/2010		Paypal	106 thru Paypal; total 153	WHP Inc	R	2,000.00
11/10/2010	1220	Bob Asch	SOLO WFA	Training Subsidy	R	-110.00
11/10/2010	1219	Bob Kittredge	solo wfa	Training Subsidy	R	-110.00
11/10/2010	1218	Silvia Dubinsky	11/10/10 HB meeting in Lexington	HB Meetings	R	-306.68
11/10/2010	1217	Phil Jones	110 WHP manuals	Winter WHP	R	-1,151.00
11/14/2010		Matthew Pearson	net surplus Spring 2010 (23 parts) less Fall parking	WFA Income	R	450.69
11/14/2010		WFA Tuition	Fall 2010 26 participants	WFA Income	R	2,860.00
11/15/2010		WHP Cardigan	total of 4 participants	WHP Cardigan	R	380.00
11/15/2010		WHP	2 tuitions; total 155	WHP Inc	R	95.00
11/15/2010		WHP	3 participants; total 158	WHP Inc	R	160.00
11/17/2010	1221	Philip Jones	Lithocraft 50 WHP manuals	Winter WHP	R	-538.00
11/22/2010		WHP Cardigan	5 participants; total 9	WHP Cardigan	R	475.00
11/30/2010	5042	Sonya Korabelnikova	WFA solo	Training Subsidy		-110.00
11/30/2010	1222	Stephen Conlin	food	Winter WHP		-509.61
11/30/2010	1223	Michael Swartz	food	Winter WHP		-57.95
		TOTAL 11/1/2010 - 11/30/2010				5,329.45
		BALANCE 11/30/2010				19,370.95
		TOTAL INFLOWS				8,260.69
		TOTAL OUTFLOWS				-2,931.24
		NET TOTAL				5,329.45

AMC Boston Chapter Hiking & Backpacking Committee
Treasurer's Report
November 2010

Program	this period 2010	2010 To Date	2009 Full Year	2008 Full Year	2007 Full Year	2006 Full Year	2005 Full Year
HB Meetings	(306.68)	(745.36)	(741.49)	(869.57)	(1,014.33)	(627.61)	(780.31)
Trip Plan Meetings		(1,437.21)	(577.95)	(1,196.60)	(703.08)	(519.35)	(655.55)
Website		(150.00)	(400.00)	(59.67)	(238.68)	(257.67)	(238.68)
Leadership Program		(3,974.88)	350.00	(350.52)			
Leaders' Continuing Ed	(330.00)	(3,609.00)	(518.67)	(2,065.00)	(556.25)	(1,792.50)	(1,872.00)
Winter WHP	1,800.44	3,972.17	3,023.02	7,803.99	2,202.08	1,613.36	2,322.23
Winter WHP Cardigan	855.00	(3,168.16)	3,991.70	(666.48)			
Spring SHP		3,010.37	1,617.73	2,257.84	(1,097.37)	1,401.42	2,792.33
Spring SHP Cardigan		(1,518.26)	(520.48)	included above	included above	included above	included above
Footnotes				(634.54)	(834.42)	(506.93)	(811.74)
WFA	3,310.69	3,310.69	1,139.61				
Lecture Series		(300.00)	(100.00)				
Harvard Cabin		1,465.19	(289.70)	(1,215.77)	(298.71)	394.16	1,409.43
Other		<u>(44.00)</u>	<u>(217.12)</u>	<u>185.53</u> **	<u>257.51</u>	<u>40.06</u>	<u>1,034.41</u>
Total	<u>5,329.45</u>	<u>(3,188.45)</u>	<u>6,756.65</u>	<u>3,189.21</u>	<u>(2,283.25)</u>	<u>(255.06)</u>	<u>3,200.12</u>

Balances

Beginning Balance	14,041.50	22,559.40	15,802.75	12,613.54	14,896.79		
Ending Balance	19,370.95	19,370.95	22,559.40	15,802.75	12,613.54		

Reconciliation of Bank Statement to above

Bank Balance as of 11/30/2010	20,048.51
Outstanding Checks	
Michael Swartz	(57.95)
Stephen conlin	(509.61)
Sonya Korabelnikova	(110.00)
Ending balance 11/30/2010	19,370.95

**Includes Reconciling Entry of \$46.91

2010 Trips Nov. 1 through Winter 2011**(This Year)**

<u>Trip Title</u>	<u>Date</u>	<u>Leader</u>
2010 Winter Hiking Program	11/2/2010	Phil Jones
Fall Over The Tripyramids (A2B)	11/6/2010	Erik Abel
SOLO WFA Instruction	11/6/2010	Matthew Pearson
November Harvard Cabin (A3B to B3B)	11/12/2010	Richard Reardon
Cannon/Kinsmans Backpack (B3B)	11/13/2010	Stephen Conlin
Whiteface and Passaconaway (A3A)	11/20/2010	Brian Glenn
Three-Day Pemi-Loop Backpack (A3A)	11/26/2010	Brian Glenn
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5 trips, 1 program, 1 instructional		
Slideshow and Potluck: Canadian Rockies w/August Camp	12/8/2010	Julie LePage
Audubon Bird Count in Crawford Notch (C4D)	12/18/2010	Brian Glenn
Mount Carrigain (A3A)	12/19/2010	Brian Glenn
New Years Sub-Zero Celebration/Sojourn in the Carters (A3B)	12/31/2010	Bob Knudsen
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3 trips, 1 slide show		
Crawford Notch Hiking Extravaganza (B3B)	1/7/2011	Larry Takiff
Mount Lafayette (A3A)	1/8/2011	Kevin Fredette
Mount Eisenhower (A2B)	1/8/2011	Erik Abel
Galehead (A3B)	1/9/2011	Kevin Fredette
Japan's Temples, Mountains and Gardens: Potluck/Slideshow	1/11/2011	RSVP to Julie LePage
January Harvard Cabin Hiking Weekend (A3B-B3B)	1/14/2011	Mike Seward
Cannon Mountain (4100') Winter Day Hike (C3B)	1/22/2011	Alex Nedzel
Lonesome Lake Hut, North/South Kinsmans Backpack (B3B)	1/22/2011	Joan Chambers
Bag a Moose (B3A)	1/29/2011	Judy Dillman
Mount Washington (A2A)	1/30/2011	John Sanford
Liberty and Flume (A3B)	1/30/2011	Brian Glenn
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10 trips, 1 slide show		
Down Under Backpacking Adventure in New Zealand (B3B)	2/5/2011	Joan Chambers
Wildcats/Carters Backpack (A3B)	2/5/2011	Kevin Fredette
Hale-Zealand-Twins Backpack (A3A)	2/5/2011	Jim Guion

South and Middle Carter (A2A)	2/5/2011	Erik Abel
Mount Kancamagus (3763') Bushwack (C2B)	2/6/2011	Alex Nedzel
Above-Treeline Hiking Workshop (AB2A)	2/11/2011	Larry Takiff
Mount Jefferson (A2A)	2/13/2011	John Sanford
37th Annual Presidents' Day Family Winter Weekend	2/18/2011	Stephanie Keimig
Baxter Park High Peaks Weekend (A3A)	2/18/2011	Brian Glenn
Mount Cardigan High Cabin Extravaganza (C3B)	2/19/2011	Alex Nedzel
Vermont Peak Bagging Weekend (A2B)	2/19/2011	Joe Comuzzi

11 trips

Mount Pierce (4312') Winter Backpack/Camp (C3B)	3/5/2011	Alex Nedzel
Mounts Tom and Field (B3B)	3/12/2011	Kevin Fredette
A Carrigain March in, Well, March! (AA3B)	3/13/2011	Alex Nedzel
Mt. Moosilauke on the Brink of Spring (B3B)	3/19/2011	Alex Nedzel
<u>Carter Notch Hut Extravaganza, Carter Dome, Wildcats (B3B)</u>	3/19/2011	Joan Chambers

5 trips

2009 Trips Nov. 1 through Winter 2010**(Last Year)**

<u>Trip Title</u>	<u>Date</u>	<u>Leader</u>
Late Fall Hiking from Harvard Cabin(A3B-B3B)	11/6/2009	Gordon Haff
Mt. Moriah (A3B)	11/7/2009	Kevin Fredette
Mt. Tom, Field, & Willey	11/7/2009	Brian Spencer
Annual Winter Hiking and Camping Instruction Course	11/10/2009	For info: Brian Glenn
Annual Winter Hiking & Camping Instruction Program (WHP)	11/10/2009	Brian Glenn
N. Presi Traverse: Madison-Adams- Jefferson-Washington	11/14/2009	Brian Glenn
Madison, Adams (A2A)	11/14/2009	Joe Comuzzi
Jackson/Webster (B2B)	11/15/2009	Joe Comuzzi
Mts Percival and Morgan	11/15/2009	Gail Ferreira
Annual Winter Hiking & Camping Instruction Program (WHP)	11/17/2009	Brian Glenn
Cabot and Waumbek Cabin Weekend	11/21/2009	Brian Glenn
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9 trips, 1 program		
Annual Winter Hiking & Camping Instruction Program (WHP)	12/1/2009	Brian Glenn
Let's Hike Up Some Ski Slopes	12/5/2009	Brian Glenn
Annual Winter Hiking & Camping Instruction Program (WHP)	12/8/2009	Brian Glenn
Harvard Cabin Beginner/Intermediate Day Hikes	12/11/2009	Keith Moore
Wilderness First Aid Class	12/12/2009	Philip Jones
Backpacking in New Zealand: Slideshow and Potluck Dinner	12/16/2009	Julie LePage
Mt. Isolation (A2B)	12/19/2009	Joe Comuzzi
Sun Dec 20th Tripyramids (B2B)	12/20/2009	Joe Comuzzi
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4 trips, 1 program, 1 slide show, 1 instructional		
Crawford Notch Hiking Weekend	1/8/2010	Reji James
Mt. Sandwich (B2B)	1/9/2010	Joe Comuzzi
The Middle is our objective! N. and Mid. Tripyramid backpack	1/9/2010	Tracy Sweeney
Mount Canon (B2B)	1/9/2010	Erik Abel
Leader's Choice (B2B)	1/10/2010	Joe Comuzzi
Harvard Cabin Hiking Weekend	1/15/2010	Mike Seward
Willey Ridge Traverse Key Swap (B3B)	1/16/2010	Silvia Dubinsky
Southern Presi Backpack	1/23/2010	Larry Takiff

Jay Peak - Vermont	1/23/2010	Joe Comuzzi
<u>Cardigan Winter Workshop Weekend</u>	1/29/2010	Phil Jones
10 trips, 1 program		
Jefferson (A2B)	2/6/2010	Joe Comuzzi
Mount Pierce/Mizpah Winter Backpack/Camp (C3B)	2/6/2010	Mitch Silverman
Wildcats Ridge Traverse (A3B)	2/6/2010	Reji James
Eisenhower (A2B)	2/7/2010	Joe Comuzzi
Happy Valentine's Day & President's Day Long Weekend	2/13/2010	Joan Wu
Mount Liberty (B2B)	2/13/2010	Erik Abel
Backpack to Mount Jefferson	2/13/2010	Julie LePage
Greenland Expedition Slideshow	2/16/2010	Julie LePage
<u>Vermont Snowshoe - Pico (B3B)</u>	2/20/2010	Mark Warren
8 trips, 1 slide show		
Mt. Jackson and Maybe Webster (B3B)	3/5/2010	Silvia Dubinsky
Osceolas	3/6/2010	Robert Asch
Mount Adams Backpack (A3A)	3/13/2010	Larry Takiff
Carrigain by Day (AA2A)	3/20/2010	Jim Shelhamer
Late Winter Camp at Clinton (B3B)	3/27/2010	Jim Schroeder
<u>Winter Weekend in the Whites (B3B)</u>	3/27/2010	Judy Dillman
6 trips		