

Minutes: November 2010 Monthly H/B Meeting

Date/Time: Wednesday, November 10, 2010

Location: Yangtze River Restaurant (Lexington, MA)

Attending: Bob Asch, Jeff Carlson, Steve Conlin (Guest); Abby Driscoll (Guest; WHP coordinator); Silvia Dubinsky, Robert Freed, Brian Glenn, George Hovorka (Guest); Phil Jones (Guest; WHP coordinator), Bob Kittredge, Bob Knudsen, Julie LePage, Kevin McAllister, Bill Moss (Guest); Alex Nedzel, Gary Schwartz, Michael Swartz, Dan Wiktor.

Come to order: 7:07 pm

Minutes of prior meetings: The minutes from the September 14, 2010 and October 12, 2010 H/B meetings were edited and approved.

November Boston Chapter Executive Committee Meeting:

- The chapter requested that H/B distribute a current survey on Middlesex Fells to all H/B leaders.
Action: Silvia
- H/B deferred its request for a laptop and projector. On behalf of the Slide Show Series, Julie voiced interest in not delaying further (**Action:** Silvia).
- In December, Silvia needs to present details on Spring Leadership Program costs to the chapter - 2010 cost was \$3000 more than in 2009, accounted for mainly by facilities costs: \$3400 vs. \$600 (**Action:** Silvia). **Question for our next meeting:** do we want to provide budget guidance to the 2011 SLP coordinators? **Action** for all: Give Silvia suggestions for her presentation. Related details:
 - John Lisker asked Bob Knudsen (SLP coordinator) what H/B is contributing
 - The chapter is exploring the possibility of reimbursing program tuition for leaders who prove to be active.
 - Silvia is planning to continue with the current \$50 tuition, in the spirit of working to get as many new leaders as possible.

Treasurer: Michael reported that our balance is up \$1000, at \$14K. Most of the Winter Hiking Program revenue is in. The last 2010 Spring Hiking Program invoice has been paid (\$1600 for White Mountain Guides). Several individual leaders' training costs were reimbursed.

Trip Coordinator: Robert reported 18 trips in October, plus a slide show. He shared the idea of asking leaders to hold some spots open on their trips long enough to give print readers time to register.

Action: Kevin thinks that there is a relevant AMC policy for this. He'll send us a link. Separately, Kevin

reported a WHP participant's interest in seeing more easy H/B trips. **Action:** E-mail leaders to please post more easy trips (Silvia).

Harvard Cabin: Bob Kittredge

- There were 22 participants in October, and H/B cleared \$473 (\$840 year to date).
- The Cabin Committee is looking into a heat register for the attic that would meet fire requirements.
- The new NH tax we were expecting is at least partially repealed.
- Rich Reardon is leading the November weekend.
- The December weekend is being run by the Winter Hiking Program.
- Mike Seward is still working on staffing the January weekend.
- In February, there will be TWO above tree line workshops.

Webmaster: Gary reported that we've renewed our hbbostonamc.org domain name. Also, the trip registration system has been launched.

- Julie, Gary, Robert, and Dan Westerberg have been made administrators.
- Leaders need to create user profiles and then get elevated to "Leader" status by the administrators.
- There is still a punch list getting worked on.
- New leader participants are welcome, but we shouldn't roll it out fully until the documentation is done and straggling bugs are resolved. Target date: December -- or conservatively: January.
- **Item for next meeting:** Gary will report on system readiness.

Leader Wilderness First Aid Refresher Course: Gary

- The 'Scenario Day' happens this coming Saturday (13th), at Hale Reservation.
- There are 9 or 10 people registered, plus two instructors (Aaron and Jessica).
- **Action:** Gary will e-mail leaders that tomorrow/Thursday night is the sign-up deadline.
- A member of the Ski Committee will attend the day, in order to evaluate it.

Wilderness First Aid (WFA) - Matt Pearson (via e-mail)

- Matt reported that there were 22 participants in the June program, generating a surplus of \$470. There were 26 participants in November, including 5 from our committee. A comparable surplus is expected.
- Matt is willing to put together a program for Spring, but he needs to identify a successor going forward.

Shortly after this report, Jeff Carlson stepped in and volunteered to be that successor. Bill Moss (former chair of the AMC's First Aid Committee), Gary, and Matt will support Jeff as his "WFA Task Force".

Action for Silvia or Matt: Remind leaders via "Leader's Corner" and the Leader List to renew their WFA credentials by the H/B policy deadline date of May 1.

Winter Hiking Program: Phil and Abby

- Abby is running the program day to day.
- 151 participants this year; 10 people were turned away after we declared the program FULL.
- Lots of credit goes to the outreach efforts of Brian and Maura Hume.
- Michael Blair brought in over 30 people via his "Random group of hikers" Meetup group. Michael also pushes H/B's leadership training program and slide shows.
- Follow-up survey will include questions as to which outreach effort reached them.
- A 15th trip (mid-size day hike with an above-tree line component) is being added in order to help meet heavy demand.

Spring Leadership Program: Silvia reported that Erik Abel already has 7 people signed up. Dates for the program are 3/31/2011, 4/7, and the weekend of 4/15-17. They are currently looking for a cost effective weekend venue.

Spring Hiking Program: Bob Knudsen

- Dates for 2011 (April 19, 26, May 3, 10, 17, and Cardigan Lodge May 20-22) and updated text are now on the H/B website.
- Robert has posted the program listing for 1/1/2011 release.

Spring Leadership Program:

Silvia reported that Erik Abel and Reji James (a YM leader) will be the Spring Leadership Program coordinators:

- Typical program limit is in the range of 20-25 participants.
- Boston Chapter Exec Committee has asked the H/B committee not to limit due to the cancellation of the Fall Leadership Program, and demand is expected to be high.

Slide Show Series: Julie

- Erica Bloom's Kilimanjaro/Tanzania talk garnered 75-80 people and was well received. The honorarium was refused.
- Next: a promo for August Camp.
- Julie requested (and the committee approved) a \$200 budget for paper and plastic goods.

H/B Rules Amendment: Alex presented a proposed version of the H/B rules that reflect the committee's new WFA training requirement policy. The follow text is to be inserted:

3.2.2.3 Required Skills: In order to achieve and maintain active leader status, the following are required:

3.2.2.3.1 Effective 5/1/2011, Wilderness First Aid training and certification is required:

3.2.2.3.1.1 In order to lead trips inside our local area (defined as within I-495 or on Cape Cod), a leader must have been WFA certified at least once.

3.2.2.3.1.2 In order to lead trips outside this area, a leader must refresh his or her WFA training on a 3-year or more frequent basis, via an H/B-approved training program.

A First Vote was taken on the proposed amendment. It was approved with 7 votes FOR and 4 abstentions. **Item for next meeting:** Take a Second Vote on the proposed rules amendment.

Looking to the long term, Alex shared his own observations and reports from others that the H/B Rules document is currently quite complex, quite detailed, and may be missing the better part of 10 years of H/B policy changes. He proposed (**Action**) that everyone on the committee take a careful read of the rules and give him feedback:

- Are there items that need to be updated?
- Is anything missing?
- Is there too much?
- Is there a better way to organize the rules?

Alex (**Action**) will integrate the feedback, and **at the next meeting**, he will lead a preliminary discussion of where we want to take the rules in the future.

H/B Officer Nominations: Silvia reported that the current slate of committee officers (Silvia, Judy, Michael, Alex and Robert) has volunteered to continue in their current roles next year. Silvia asked if there was anyone else who wants to be considered, and indicated that we will conduct the election of 2011 officers **at our next meeting**.

Leadership Appreciation Awards: Brian suggested that we reach out to a group of leaders outside the committee to collect nominations and decide the awards. Silvia will fill Ellen Cullen in on the discussion and ask (**Action**) Ellen to detail the subcommittee's intended structure and approach **at our next meeting**.

Supporting AMC Outreach Efforts: Brian observed that a key AMC priority is to expand membership and participation. He suggested that one of the most effective ways H/B could support this would be to expand our trip leadership capacity since our current offerings almost always fill up. The most fundamental way to accomplish this: add to our base of active leaders. Brian proposed we talk about this **at the next meeting** and exchange ideas.

Agenda Items for next meeting::

- Election of H/B Officers for 2011
- Discuss the question: do we want to provide budget guidance to the 2011 SLP coordinators? (Silvia)
- Report on trip registration system readiness (Gary)
- Report on organization and approach for administering this year's Leadership Appreciation awards (Ellen)
- Second Vote on proposed H/B Rules amendment (Alex)
- Discuss people's ideas for correcting/updating/evolving the H/B Rules document (Alex)
- Discuss ideas for increasing H/B's trip leadership capacity (Brian)

Future Meetings:

- Tuesday, December 14, 2010 – Michael Swartz at Brandeis University
- Tuesday, January 11, 2011 – Bob Knudsen in Woburn
- Tuesday, February 8, 2011 - TBD

Adjourn: 9:29pm

Recap of Action Items:

- **Silvia** will request funds from the Chapter to purchase a laptop computer for use by H/B.
- **Silvia** will distribute a current survey on Middlesex Fells to all H/B leaders.
- **Silvia** will present details on Spring Leadership Program costs to the December Boston Chapter Executive Committee meeting. **All:** provide Silvia with thoughts as to how best to do this.
- **Kevin:** will locate and share a current (he thinks) AMC policy pertaining to the handling of trip sign-ups from readers of the Mud and Outdoors trip listings.
- **Silvia** will send an e-mail that encourages leaders to post a greater number of easy trips.
- **Silvia** or **Matt** will remind leaders via "Leader's Corner" and the Leader List to renew their WFA credentials by the H/B policy deadline date of May 1.
- **Everyone** will thoroughly review the H/B Rules document and offer Alex their thoughts/suggestions re: updating/enhancing/evolving it. **Alex** will integrate the feedback and be ready to report on it at the next H/B meeting.
- **Silvia** will coordinate with Ellen to see if she can report in December on organization and approach for administering this year's Leadership Appreciation awards

Alex Nedzel - v2 1/5/2011

HB Checking October 2010

10/1/2010 Through 10/31/2010

11/10/2010

Page 1

Date	Account	Num	Description	Memo	Category	Clr	Amount
			BALANCE 9/30/2010				13,081.51
10/5/2010	Checking	5035	Mark Warren	\$70 Red Cross CPR	Training Subsidy	R	-70.00
10/11/2010	Checking		Joe Comuzzi	9/24 thru 9/26 M&C course	Harvard Cabin Income	R	891.89
10/11/2010	Checking	5037	AMC Harvard Cabin	9/24 thru 9/26 M&C course	Harvard Cabin	R	-440.00
10/12/2010	Checking	1215	Bob Kittredge	HB meeting 10/12/10	HB Meetings	R	-124.86
10/12/2010	Checking	1216	Brian Glenn	food for planning meetings	Winter WHP	R	-69.59
10/12/2010	Checking	5036	AMC	White Mtn Guidebooks	SHP	R	-1,610.50
10/26/2010	Checking		Judy Dillman	10/15 /10 - 10/17/10	Harvard Cabin Income	R	913.05
10/26/2010	Checking	5038	AMC Harvard Cabin	10/15/10 - 10/17/10	Harvard Cabin	R	-440.00
10/26/2010	Checking	5039	Mardi Fuller	Avalanche course 2010	Training Subsidy		-260.00
10/27/2010	Checking	5040	Cliff Chambers	WFA & CPR	Training Subsidy		-165.00
10/27/2010	Checking	5041	Joan Wu Chambers	WFA & CPR	Training Subsidy		-165.00
10/29/2010	Checking		Paypal	Joy Street tuitions	WHP Inc	R	2,500.00
			TOTAL 10/1/2010 - 10/31/2...				959.99
			BALANCE 10/31/2010				14,041.50
			TOTAL INFLOWS				4,304.94
			TOTAL OUTFLOWS				-3,344.95
			NET TOTAL				959.99

AMC Boston Chapter Hiking & Backpacking Committee
Treasurer's Report
October 2010

Program	this period 2010	2010 To Date	2009 Full Year	2008 Full Year	2007 Full Year	2006 Full Year	2005 Full Year
HB Meetings	(124.86)	(438.68)	(741.49)	(869.57)	(1,014.33)	(627.61)	(780.31)
Trip Plan Meetings		(1,437.21)	(577.95)	(1,196.60)	(703.08)	(519.35)	(655.55)
Website		(150.00)	(400.00)	(59.67)	(238.68)	(257.67)	(238.68)
Leadership Program		(3,974.88)	350.00	(350.52)			
Leaders' Continuing Ed	(660.00)	(3,279.00)	(518.67)	(2,065.00)	(556.25)	(1,792.50)	(1,872.00)
Winter WHP	2,430.41	2,171.73	3,023.02	7,803.99	2,202.08	1,613.36	2,322.23
Winter WHP Cardigan		(4,023.16)	3,991.70	(666.48)			
Spring SHP	(1,610.50)	3,010.37	1,617.73	2,257.84	(1,097.37)	1,401.42	2,792.33
Spring SHP Cardigan		(1,518.26)	(520.48)	included above	included above	included above	included above
Footnotes				(634.54)	(834.42)	(506.93)	(811.74)
WFA			1,139.61				
Lecture Series		(300.00)	(100.00)				
Harvard Cabin	924.94	1,465.19	(289.70)	(1,215.77)	(298.71)	394.16	1,409.43
Other		(44.00)	(217.12)	185.53 **	257.51	40.06	1,034.41
Total	959.99	(8,517.90)	6,756.65	3,189.21	(2,283.25)	(255.06)	3,200.12

Balances

Beginning Balance	13,081.51	22,559.40	15,802.75	12,613.54	14,896.79
Ending Balance	14,041.50	14,041.50	22,559.40	15,802.75	12,613.54

Reconciliation of Bank Statement to above

Bank Balance as of 10/31/2010	14,687.61
Outstanding Checks	
Robert Freed	(56.11)
Joan Wu Chambers	(165.00)
Mardi Fuller	(260.00)
Cliff Chambers	(165.00)
Ending balance 10/31/2010	14,041.50

**Includes Reconciling Entry of \$46.91