

MEETING MINUTES
Appalachian Mountain Club
Hiking/Backpacking Committee
Boston Chapter

March 10, 2008, Florrie's house

PRESENT:

Bob Asch
Ellen Cullen
Stan Dunbar - Footnotes Editor
Florrie Johnson - Secretary
Bob Kittredge – Harvard Cabinmaster
Gary Schwartz - Webmaster
Jim Shelhamer
Mike Swartz - Treasurer
Dan Wiktor – Co-Chair
Silvia Zaharinova – Trip Coordinator
Barry Bragen - guest

- 1) INTRODUCTION WELCOME. MEETING CALLED TO ORDER BY CO-CHAIR DAN AT 7:15
- 2) LAST MEETINGS MINUTES WERE ACCEPTED BY UNANIMOUS VOTE

3) EXECUTIVE COMMITTEE –

Dan reported that the “Bad Leader Policy” continues to be revised and will be club-wide. The proposed procedure would be that when a person applies for leadership their name will be submitted by the committee to Joy St, who would in turn inform the committee if that leader had a history of problems documented at Joy St. It is not clear who makes the decision on whether the application can go forward or not.

4) TREASURER'S REPORT – MIKE SWARTZ

A \$1600 profit was made on the Winter Program
Mark Batson has completed the 2007 audit and sent it to Joy St.

5) TRIP COORDINATOR'S REPORT – SILVIA

This March there are only 6 trips listed. In the previous 2 years we listed 12 & 10. So far there are 5 trips listed for April. Web-based trip listing discussion is documented under new business.

5)B HARVARD CABIN REPORT – BOB

A fire-suppression system has been installed for the kitchen.
The Above Treeline Workshop had 14 participants and netted \$4.00. The leaders reported to Bob that the refrigerator did not get cold. Bob has let the HC Committee know, and Tom McGuire plans to look at it.
April and May HC trips have leaders. If Bob doesn't get June leaders by the end of this month (the Outdoors deadline) he will cancel our June HC. There is no word on the stove/oven issue.

6) TRIP REPORTER'S REPORT – LEANDRA

Leandra was not present but had asked Dan to bring up the problem of getting people to file trip reports. Ideas discussed included not issuing guide cards to a leader until all trip reports owed were in, calling remiss leaders to ask them why they haven't sent them in. It was decided that Leandra will put the trip listing chart on the HB leader's list monthly as a reminder and motivator.
ACTION ITEM: Florrie will fill Leandra in on this.

7) WEBMASTER'S REPORT – GARY

The resource section of the SHP & WHP manuals is on the website (addresses, stores, links, etc)

This year's SHP info is all set, and registration for the program can be done on the website.

Our old site is disappearing at the end of March.

Currently Gary is listed as HB contact person on the website; this should be changed to Judy as the chair.

On-line Trip listings discussion:

Silvia states that Kelly Powers is the AMC web manager and has volunteered to help Silvia get our trips onto the AMC website. This would involve each leader entering their own trip into the club-wide software, and then it would automatically go to Silvia for approval prior to being posted on the AMC site. Currently this seems to involve the unwieldy process of creating an account for each leader. Silvia will check with Kelly to see if there is an easier way. Also, right now our trips that go to Outdoors.org are listed with YM trips as well as HB trips.

Andrew Shearer's software automatically copies specified trips from the AMC site to put onto designated Committee Websites. Gary reports that Andrew has not been responsive to his emails.

ACTION ITEM: Silvia is checking with Kelly about a better system for leaders entering trips on AMC site

ACTION ITEM: Gary will list Judy, HB Chair, on the website as contact for info

8) COMMITTEE PROGRAMS

SHP – April 22 is the first night. Mark Warren is MC

SLP is full with 25 participants

Planning Mtg: Yantzee River reservations are made, Carol Phipps is doing registration.

Discussion about the award for most active trip leader and how it could be arranged to give it to someone other than Joe Comuzzi who got it last year. Ideas included awarding the two most active leaders, the leader who used the most different co-leaders. More ideas are requested. A \$50 gift cert is awarded

ACTION ITEM: Dan will contact George Marlette for info about the Spring Program

ACTION ITEM: Committee members will think up and email ideas for giving an award at the planning meeting besides leader who did the most trips.

9) SUBSIDY PROGRAM

Three requests for reimbursement were submitted and granted last month

10) LEADERSHIP APPLICATIONS – DEBBIE

Not present

11) OLD BUSINESS

Committee Calendar deferred to April

Leader Survey creation is on-going with Debbie & Judy participating

It was decided that the July trip planning meeting will be at Joe Jones in Boston

ACTION NEEDED: to contact Phil and make arrangements for July planning mtg

ACTION ITEM: Dan will buy a gift certificate for Claude prior to the Planning Mtg.

12) NEW BUSINESS

Business Cards – Gary suggested we carry business cards with HB logo and generic email contacts to give out to people who might want more information on the AMC and HB.
ACTION ITEM: Gary will create a business card mock-up to show the committee next month

Mike mentioned that 40 Plus planning meetings are much friendlier and easier to negotiate than HB planning meetings. They are more structured – the chair stands up and goes through each weekend, and leaders and/or co leaders speak up to say they want to do a trip on that weekend. There was discussion on how to make HB planning meetings easier for new comers. One idea was alternate seating Ls and CLs at Yantzee (i.e., every-other-one) to help integrate everyone.

There was discussion on voting Chris onto the Committee, but it was decided to delay voting until he is present and can confirm that he actually wants to join.

Website Roles

At the Front End – what is viewed by the public

Registered users – can see more content than unregistered public viewers, forums and links

Authors – can write content and submit it for approval

Editors – can change content already on the site without getting approval

Publisher – can approve content for display and can edit content – program coordinators will have this power for their section of the website (eg, SHP, etc)

At the Back End

Super-administrator – can create and alter structure of site, wears cape - Gary and Julie and two people at our hosting company

Administrator – Julie and Silvia – Can add new sections, subsections, super installs and extensions (?)

Manager - no one right now, unclear what that role does

Discussion on how much and whether Back End Roles should deal with content of site.

13) NEXT MEETING – April 8 at Mohamed's in Brookline

14) ACTION ITEMS

ACTION ITEM: Silvia is checking with Kelly about a better system for leaders entering trips on AMC site

ACTION ITEM: Gary will list Judy, HB Chair, on the website as contact for info

ACTION ITEM: Florrie will fill Leandra in on putting trip report chart on HB Leaders list.

ACTION NEEDED next month: to contact Phil and make arrangements for July planning mtg

ACTION ITEM: Dan will buy a gift certificate for Claude prior to the Planning Mtg.

ACTION ITEM: Gary will create a business card mock-up to show the committee next month

ACTION ITEM: Committee members will think up and email ideas for giving an award at the planning meeting besides leader who did the most trips.

Time Adjourned 9:10 pm

Respectfully Submitted

Florrie Johnson

HB Secretary