

Training Reimbursement Policy

Policy revised April 12, 2022

To further the knowledge and skills of our leaders and co-leaders, the Boston Chapter reimburses the costs of education required by each committee for leaders and co-leaders. Thus, Hiking/Backpacking Committee leaders and co-leaders are eligible for reimbursement of the following:

- AMC Boston Chapter leadership training programs;
 - 2-day (for backcountry leaders/co-leaders)
 - 1-day (for front-country leaders/co-leaders)
- Wilderness First Aid (SOLO, Wilderness Medical Associates, AMC and other approved organizations)
- Advanced Wilderness First Aid (SOLO, Wilderness Medical Associates, AMC and other approved organizations)

Course/Timing Eligibility, Effective for courses taken after April 12, 2022:

- The reimbursement applicant must be a Hiking/Backpacking leader or co-leader in good standing at the time of the reimbursement request.
- The applicant must attend and successfully complete the course.
- The applicant must have completed 2 documented hike leads and/or co-leads between the 12-month period prior to the completion of the course and the 12-month period after the completion of the course.
- A reimbursement request must be submitted to the Hiking/Backpacking Treasurer within 12 months of the course date. It must include a receipt for the funds paid to the course organizers and proof the course was completed.
- The reimbursement amount limit will be reviewed and updated annually by the AMC Boston Chapter Executive Committee. Limits are posted in the following link for reference:

<https://appalachianmountainclub.sharepoint.com/:b:/s/Volunteers/BostonChapter/Ee1YHFH93nVFk4J5azFmZtoBBt5TwYEIhKbTwUrifLxqdQ?e=YkiqfR>

Courses not on the above list, and/or larger reimbursement amounts, may be considered by the Hiking/Backpacking Committee on a case-by-case basis. For example, Train the Trainer training reimbursement may be considered for those considering becoming leader trainers; leaders enrolling for Train the Trainer should inquire with the Hiking/Backpacking Committee Chair and the Chapter Leadership Coordinator about reimbursement.

In addition to requesting reimbursement under this policy, leaders are encouraged to explore the availability of reimbursements and/or scholarships at the AMC Boston Chapter and Club levels.